



Pacific Immigration Development Community
2024/25 Board Meeting 2
03 – 04 March, 2025
Apia, Samoa

Provisional Agenda

Board members are reminded of their duty to declare any direct or indirect pecuniary interest which may relate to matters under discussion.

No.		Item	Responsibility
Day One: Monday, 3rd March, 2025			
1.	9.00-9.05	Opening Prayer	Chair
2.	9.05-9.10 (5mins)	Opening of meeting, welcome, meeting business and matters arising	Chair and Secretariat
3.	9.10-10.00 (50 mins)	PIDC Board Committee Meetings: a. Governance Committee i. Amendments of PIDC Official Name in Official documents: <ul style="list-style-type: none"> • Employees' Regulations; and • Financial Regulations ii. PIDC Scholarship Bond Policy iii. PIDC Partnership Engagement Policy iv. Social Media Platform Demonstration v. PIDC Logo Registration Update	Governance Committee Chair & Secretariat
	10-10.30	MORNING TEA	
	10.30 – 11.30 (1hr)	b) Audit and Risk Committee i. Financial Update ii. Audit Report (External/Internal) tenders Update iii. New Membership Subscription Rate Reminder iv. PIDC Stocktake Report Review Implementation Matrix v. Draft PIDC 2025/2026 Work Plan and Budget	Audit & Risk Committee Chair & Secretariat
	11.30 – 12.00pm (30 mins)	c. Human Resource Committee i. Human Resource Update	Human Resource Committee Chair & Secretariat
4.	12.00 – 1.00pm (1 hr)	Strategic Focus Area 4: Governance and Secretariat Support i. Secretariat Activity Update ii. Financial Update iii. Members' Contribution Fund Update iv. Australia and NZ Donor Funding v. PNG Funding Agreement vi. Annual Report 2024 vii. Draft PIDC Annual Work Plan 2025-26	Secretariat
	1.00 – 2.00pm	LUNCH	
	2.00 – 3.00pm (1hr)	Strategic Focus Area 4: Governance and Secretariat Support <i>Continued...</i>	Secretariat
	3.00 – 3.30pm	AFTERNOON TEA	
5.	3.30 – 4.00pm (30mins)	PIDC Board Committee Updates – Committee Chairs to report on their meetings and issues discussed. i. Governance Committee ii. Audit and Risk Committee iii. Human Resource Committee	Committee Chairs
6.	4:00 – 5:00pm (1hr)	Strategic Focus Area 1: Partnership and Coordination i. PIDC Communication and Advocacy Update ii. Declaration of Partnerships update iii. PIFS Regional Initiatives iv. JHOPs v. UNODC Partnership Funding Initiatives	Secretariat/Open Discussion

No.		Item	Responsibility
Day Two: Tuesday, 4 th March, 2025.			
	9.00-9.05 am	Morning Devotion	Chair and Secretariat
7.	9.05-10.00 (55 mins)	Strategic Focus Area 2: National Immigration Strengthening <ul style="list-style-type: none"> i. ICAO ICBWG Update ii. PIDC ICBWG Technical Working Group Terms of Reference iii. PIDC Strategic Plan Review workshop iv. PIDC National Immigration Strengthening Programme Update 	Secretariat/Open Discussion
	10-10.30	MORNING TEA	
8	10.30 – 11.30 (1hr)	b) Strategic Focus Area 3: Border Enforcement and Traveller Facilitation <ul style="list-style-type: none"> a) PIDC Regional Information Sharing Platform Report/ Update b) Capacity Building Partnership Initiatives <ul style="list-style-type: none"> i. 7th Border Management & Identity Conference Report ii. Northern Pacific Intelligence Strengthening Support Initiative iii. PIDC NCP/RISP Regional Workshop 	Secretariat/Open Discussion
9	11.30 – 12.30pm (1hr)	RAM 2025 Preparation <ul style="list-style-type: none"> i. Arrangements ii. Theme iii. Agenda iv. Observers 	Tonga/Secretariat
10.	12:30 – 1:00pm (30mins)	Other Business	Secretariat
	1.00 – 2.00pm	LUNCH	
	2.00 – 3.00pm (1hr)	Secretariat to Finalise Board Meeting Outcomes Document	Secretariat
	3.00 – 3.30pm	AFTERNOON TEA	
11.	3.30 – 5.00pm (1.5 hrs)	Review of Outcomes, Recommendations and Board Decisions	Chair
		Meeting Ends	

NOTE:

- 03 – 04 March: Board Meeting
- 05 – 06 March: Strategic Planning Workshop