

PIDC Secretariat Update on Implementation of 2020/ 2021 Annual Work Plan

Key Work Areas	Programme	Projects	Priority	Progress
<b>Output One: A centre for advice, research, information-sharing, and analysis on relevant immigration issues</b>				
	1.1 Modernisation of Members Legislation			
	<b>a) Two (three**) national Legislation Reviews:</b>			
	<b>Consultant to undertake in-country technical mission to support PIDC Member and national team review Immigration legislation.</b>	1.1 a i. Fiji	Core	Fiji priorities has changed and this work no longer considered a major priority and may not be required. Work has refocused on provision of support for SOPs.
		1.1 a ii. Niue	Core	Niue has identified legislative work that it requires undertaken which includes work to support MoA on Information Sharing. Secretariat engaged Immigration Expert to provide remote Technical Assistance and will look to coordinate work required.
		1.1 a iii. Vanuatu (TBC)	Secondary	Work to be undertaken yet to be finalised with Vanuatu. May no longer be a priority.
		1.1 a iv	Secondary	Support provided to Samoa to advance its Regulations to operationalise its newly enacted Immigration Legislation. Samoa to provide comments for additional work going forward.
	<b>b) Two Legislation Drafting in-country missions: Consultant and PIES to undertake</b>	1.1 b. i. Fiji/Tonga	Core	Tonga currently working to review legislative reviews recently forwarded by Secretariat. Once completed the Secretariat will look to determine if further support required for drafting, especially for the Passports Act Amendments.

<b>1. Policy and legislative development support to Members</b>	<b>missions. Consultant and PFS to undertake drafting mission to support PIDC Member and national team draft amending Immigration legislation</b>	1.1 b. ii. FSM/Niue	Core	FSM, while the legislative review has been completed, the way forward is to be discussed further due to competing national priorities after FSM change of leadership. PIDC we will revisit FSM to determine if this activity remains a priority. Niue currently being scheduled for completion in 2021.
		1.1 c. iii. Solomon/Vanuatu	Secondary	Solomon Islands is undergoing national consultations on its immigration and legislative policy and has requested PIDC support. The Secretariat is coordinating the provision of further support as part of legislation modernisation support.
	<b>1.2 Two (four**) secondments/ short term attachments to develop SOPs</b>			
	<b>Consultant and two (four) Members to undertake one-week Secondment to Secretariat (as base of project) to develop National SOPs</b>	1.2 a Nauru/Fiji	Core	SOP Workshop completed in December 2020 over three regional Zoom meetings. Fiji, Nauru and RMI currently working with PIDC Secretariat and Consultant to advance this work.
		1.2 b. Tonga/Solomon Islands	Secondary	SOP Workshop completed in December 2020. Tonga has requested this work be postponed as their staff responsible for this activity currently stuck overseas due to COVID-19. Solomon Islands SOP being delayed until conclusion of legislation amendment work.
	<b>1.3 Two -three weeks secondments/short term attachments to Secretariat to support members develop strategic plan</b>	1.3 a) Samoa/Solomon Islands	Core	Discussions have been held with Samoa and Solomon Islands. Solomon Islands support was slightly delayed to be organised as part of their efforts to strengthen immigration by modernising legislation and also the immigration department.
		1.3 b Tonga	secondary	Work with Tonga on hold to determine if this can be advanced once the work on SOPs and legislation completed.

2. Migration related research to support implementation of PIDC objectives	<b>1.4 Combating Human Trafficking and People Smuggling</b>			
			Core	
	<b>a) Develop Model National Action Plan to Combat Human Trafficking and People Smuggling</b>	1.4 a. Secretariat engage with Partner Organisations to develop Model National Action Plan	Secondary	Scheduled for 2021. Preliminary discussions held with RSO have been set aside as RSO Representative has left the organisation. Secretariat has held discussions with Australia for potential support to advance this work.
	<b>1.5 Research</b>			
	<b>a) Two to (four**) research activities to be undertaken by Consultants</b>	1.5 a) Consultants to develop		
		i) Training Modules for PIDC Model curriculum	Core	Consultants engaged and timetable established for delivery in May 2021.
		ii. Automated Border Management Systems for PICTs	Core	Concept Note finalised and work to be sequenced after the API recommendations have been considered by Members.
		API Use for PIDC Members	Secondary	Consultants have delivered first draft for consultations with the Secretariat. The Secretariat proposes the recommendations to be advanced by the ISWG
	Immigration role in large events best practice guide	Secondary	This work is to be reprioritised.	
	<b>1.6 Strengthening Data Collection for Members</b>			
	<b>a) Support two to three (four**) in-country missions to establish PIDC Data Collection and</b>	1.5 a. i. Solomon Islands (Training)	Core	All PEDCT Training on hold while we develop Trainers with the assistance New Zealand Statistics and Immigration New Zealand. This work has been rescheduled with New Zealand until after August 2021 pending work by New Zealand Statistics.

3. Support for data collection	Enforcement Tool (PEDCT)	1.5 a. ii. FSM (Establishment of PEDCT)	Core	All PEDCT Training on hold while we develop Trainers with the assistance New Zealand Statistics and Immigration New Zealand. This work has been rescheduled with New Zealand until after August 2021 pending work by New Zealand Statistics.
		1.6 a. iii. Kiribati/Palau (Training)	Secondary	All PEDCT Training on hold while we develop Trainers with the assistance New Zealand Statistics and Immigration New Zealand. This work has been rescheduled with New Zealand until after August 2021 pending work by New Zealand Statistics.
4. Development and sharing of information and intelligence products to support Members immigration activities	a) Regional Training Workshop for Profiling and Intelligence Support Group- Strengthen Governance and use of APAN	1.7 a) Host one Regional workshop for profiling and intelligence support group	Core	Rescheduled for initially for 9 July 2021 but now rescheduled further to the following week..
	b) Regional training workshop for national contact point and profiling- Operational capacity building	1.7 b) Host one regional exercise for National contact points	Core	Rescheduled for initially for 9 July 2021 but now rescheduled further to the following week.
	c) Regional training tabletop exercise for National Contact points and profiling intelligence support group Operational Capacity Building	1.7 c) Host one regional training tabletop exercise for profiling and intelligence support	Core	Completed. Report to be tabled to the Board.
	d) Support for two information sharing working group meetings	1.7 d) Organise first ISWG meeting and sub-regional Profiling Group meeting on its fringes		Completed. Report to be discussed with the Board.
		1.7 e) Organise second ISWG Meeting	Core	Completed. Report to be discussed with the Board.

	1.8 Support for Operational Intelligence and information Sharing a) Dissemination of intelligence products b) Support for profiling group c) Support for APAN <b>Secretariat to implement</b>	1.8 a) Draft and disseminate 12 intelligence bulletins and 15 alerts. 1.8 b) Support profiling group platform for sharing operational intelligence data and support ISWG to trial APAN	Core	Ongoing delivery of services being provided.
		Host 3-6 month secondment of intelligence officer to promote APAN	Core	Board agreed in November 2021 to replace this activity with the recruitment of a locally employed officer as an Information Coordination Officer on a two year contract to advance the APAN work. The selection process has been completed with a recruitment panel made up of a representative from Samoa and Australia.
<b>Output Two: A regional co-ordination point for immigration liaison, advocacy/ representation, and agenda-setting</b>				
<b>1. Engagement with regional and international partner organisations</b> <b>2. Confidence building with stakeholder and potential</b>	2.1 Represent PIDC and engage with Regional and International partner organisations.	2.1 Support international meetings to advocate PIDCs objectives for PILONS, PIFS (BOE declaration,) FFA, UNDOC, UNCHR, IOM, Fusion Centre	Core	PIDC represented in a number of meetings including: DoP Meetings, UN Roundtable, FSRS, JHOPS, PHP-C RTF, PHP-C MAG.
	2.2 Operationalisation of Declaration of Partnership (Separate Joint Meeting of Heads of Secretariat for PIDC, PICP, and OCO)	2.2 a) Support PICP and OCO conferences	Core	Regular DoP Meetings being held on an almost monthly basis.
	2.3 (a) Support readmission of former PIDC Members; and (b) engage Stakeholders on labour mobility**	2.3 b) Support meetings of Heads of Secretariat for PIDC, PICP and OCO to operationalise declaration of partnership	Core	DoP Multi-Agency Table top exercise completed. Final report being compiled and will be reported to the Board.

funding agencies	Secretariat to participate and make interventions at regional and international fora to advance PIDC objectives.	2.2 c) Support PIFS Security Committee Meeting	Core	FSRS attended by PIDC and support provided to update implementation matrix for Boe Declaration Action Plan. PIDC now a Member of Working Group developing a Regional Transnational Crime Disruption Strategy.
3. Increased engagement in labour mobility issues	Secretariat to participate in relevant agreed priority fora	2.3 a Engage American Samoa and Tokelau	Core	Engagement with Tokelau and American Samoa has been positive but full Secretariat briefing yet to be provided due to unavailability and competing priorities of all three parties.
		2.3 b Support PLMAM	Secondary	Support for PLMAM annual meeting prioritised
4. Communication and development of publications to share information with	2.4 Publications to keep stakeholders updated with PIDC activities	2.4 Secretariat to produce		
		2.4 a. Quarterly Newsletters	Core	To be continued with recruitment of additional staff. (Research Officer and Information Coordination Officer)
		2.4 b. Annual Report	Core	Final Draft completed
	Secretariat to implement	2.5 Press releases at major events	Core	Ongoing with most recent publication on USP Certificates and PPE equipment.
<b>Output Three: A programme of immigration capacity building</b>				
1. Identifying immigration skill gaps to support the development of priority training programmes by PIDC, donors and partner organisations	3.1 Coordinate capacity Building activities for Members	3.1 Secretariat update and share joint activity calendar for capacity development		Calendar developed and being monitored collaboratively with RLEAs
	Identify a) current capacity development programmes; b) expert Immigration training providers in the region; and c) support a regional coordinating body to provide strategic guidance on implementation of capacity development initiatives	<b>3.1 b. Secretariat to develop a simple excel directory of qualified and expert Immigration trainers</b>	Core	Completed and utilised by Secretariat to engage PIDC Consultants and also to support partner organisations and Members seeking to engage technical experts.
2. Providing regional training and capacity	3.2 Provision of administrative support to Regional Capacity development programmes	<b>3.2 a) Secretariat to provide administrative support for training activities provided by IBCP</b>	Core	Secretariat has met with ABF regarding its training activities in the Pacific and is exploring support for planned activities. PIDC supported the training on PSCA and also upcoming Training and COVID-19 Operational Support documents.

<b>building resources for Members to adapt and supporting their adaption at the national level</b>	regional capacity development programmes by partner agencies	3.2 b) Secretariat to provide administrative support for training activities provided to members by: UNODC, UNHCR, IOM and Bali Process RSO	Core	Awaiting requests from partner organisations
	<b>3.3 Support Two in-country missions to strengthen national training curriculums and adoption of regional basic and induction training modules</b>	3.3 a) Solomon Islands	Core	Rescheduled for 2021 upon completion of PIDC Model Curriculum
		3.3 b) Samoa	Core	Rescheduled for 2021 upon completion of PIDC Model Curriculum
	<b>3.4 Provisions for COVID-19 Support to Member Countries</b>	All members	Core	Ongoing through PIDC COVID-19 Support Programme. Significant work already been delivered through Communication Package and the PPE Support.
<b>3. Coordinating the provision of basic and advanced immigration training activities to</b>	<b>3.5 Support two to three in country missions to strengthen members institutional structure through strategic planning</b>	3.5 a) Solomon Islands	Core	Scheduled for 2021. Discussions have been held with Solomon Islands and we are trying to see how this support can fit within their funding programme and Immigration Strengthening Programme for 2021.
		3.5 b) Samoa	Core	on hold for further discussions.
		3.5 c) Palau	Secondary	Secretariat to engage formally with Palau to finalise possible dates for work to be undertaken.
	<b>3.6 Support for two in country/ remote missions to strengthen members standard operating procedures</b>	3.6 a) Nauru	core	Regional online workshop completed in December 2020. Ongoing specific SOP TA being provided remotely on formatting and text of SOPs to be completed in first quarter of next financial year.
		3.6 b) Fiji	core	Regional online workshop completed in December 2020. Ongoing specific SOP TA being provided remotely on formatting and text of SOPs to be completed in first quarter of next financial year.

PIDC Members ensuring a measurable impact		3.6 c) Palau/ Republic of the Marshall Islands	Secondary	Regional online workshop completed in December 2020. Palau did not require initial support and this work is now being undertaken for the Republic of the Marshall Islands. Ongoing specific SOP TA being provided remotely on formatting and text of SOPs to be completed in first quarter of next financial year.
	<b>3.7 Provision of support for the PIDC – USP Postgraduate Diploma Cohort</b>	Secretariat to implement	core	Ongoing support being provided with first PG Certificates awarded in September 2020. In 2020 the second cohort commenced and the Secretariat supported the Governance Committee in developing a draft PIDC Scholarship Policy which is to be discussed with the Board.
<b>Output Four:</b>	<b>Internal Governance and running functioning organisations, including Secretariat, Board and annual conference that meets the needs of</b>			
1. Staff recruited to manage office to the standard required to undertake objectives of PIDC engagement with regional and international partner organisations	<b>4.1 Recruitment and Monitoring of Consultants and undertaking employee capacity development activities</b>	a) Secretariat to engage Consultants to support implementation of PIDC Work Plan.	Core	Ongoing
	b) Employee Capacity Development	Staff to undertake capacity development	Core	Ongoing with a number of trainings provided in 2021. Activities identified through the performance agreements and training for next financial year identified.
2. Governance processes are maintained and implemented	<b>4.2 Improving governance and accountability</b>			
	a) Quarterly Internal Control Checklist	Secretariat to run internal control checklist	Core	Ongoing.
	b) Annual External Audits	Secretariat to support external audit	Core	Audit completed with an unqualified opinion provided.



Implemented transparently through annual audits	c) Quarterly planning	Secretariat to run 4 quarterly planning activities	core	Secretariat has held all planning activities scheduled for first half of 2021
	4.3 Development of Strategic Plan for 2022 - 2024			Strategic Plan Consultant finalised to deliver first draft for the Board to consider in its first meeting for 2021/2022 financial year.
	4.4 Reporting and oversight to Members		Core	Ongoing through the Board meeting process.
4. Annual PIDC meeting held to monitor activities, identify emerging priorities, and	a) Board Meeting and associated Committee meetings	Secretariat to support 3 Board Meetings	Core	All Board meetings to have been completed in November 2020, March 2021 and June 2021.
	b) Regular Annual Meeting 2020	Secretariat to support 1 Annual Ram		RAM Meeting scheduled for June 2021 to be held via Videoconference.
		Secretariat to develop meeting papers and provide administrative support		Ongoing