



**Pacific Immigration Development Community**  
**2022/23 Board Meeting 1 (Teleconference)**  
**26 and 27 October 2022, Apia, Samoa**

**Provisional Agenda**

*Board members are reminded of their duty to declare any direct or indirect pecuniary interest which may relate to matters under discussion.*

| No. | Date/Time<br>(Times are all in<br>Samoan Time) | Item   | Responsibility                      |
|-----|--|--|-------------------------------------|
|     | <b>26 October 2022</b>                         | <b>Day One: Wednesday</b>  |                                     |
| 1.  | <b>12.30 – 12.35pm<br/>(5 minutes)</b>         | <b>Opening of meeting, welcome, meeting business and matters arising</b>   | Chair and Secretariat               |
| 2.  | <b>12.35 – 1.35pm<br/>(1 hour)</b>             | <b>Orientation Session for New Members</b>   | Secretariat and New Members         |
| 3.  | <b>2 – 2.20pm<br/>(20 minutes)</b>             | <b>PIDC Board Committee Meetings:</b><br><b>a) Governance Committee</b><br>(i) PIDC Governance update  | Committee Chairs and Secretariat    |
|     | <b>2.20 – 3pm<br/>(30 minutes)</b>             | <b>b) Audit and Risk Committee</b><br>(i) PIDC Financial Update<br>(ii) PIDC Audit Report<br>(iii) Secretariat Credit/Visa Card Access   |                                     |
|     | <b>3 – 3.30pm<br/>(30 minutes)</b>             | <b>c) Human Resource Committee</b><br>(i) PIDC HOS Recruitment Update<br>(ii) Secretariat Acting Appointment   |                                     |
|     | <b>27 October 2022</b>                         | <b>Day Two: Thursday</b>   |                                     |
| 4.  | <b>12.30 -2.00pm<br/>(1 hr 30 minutes)</b>     | <b>Results Management Suite Output 4: Internal governance and running functioning organisation, including Secretariat, Board and Annual Conference meets the needs of members.</b><br>a) Secretariat Activity Update<br>b) Financial Update<br>c) Members Contribution Fund Update<br>d) PIDC HOS Recruitment Update<br>e) PIDC Annual Report  | Chair/ Secretariat/ Open Discussion |
| 5.  | <b>2.00 – 2.10pm<br/>(10 minutes)</b>          | <b>PIDC Board Committee Updates</b> – Committee Chairs will be invited to report on their meetings and issues discussed noting that the actual recommendations will be tendered to guide Board discussions during the specific Agenda Items.<br>a) Human Resource Committee<br>b) Audit & Risk Committee<br>c) Governance Committee  | Committee Chairs                    |
| 6.  | <b>2.10 - 2.40pm<br/>(30 minutes)</b>          | <b>Results Management Suite Output 1: A centre for advice, research, information sharing and analysis on relevant immigration issues</b><br>a) PIDC Legislation Review Programme<br>b) Information Sharing Working Group Update  | Secretariat/ Open Discussion        |
| 7.  | <b>2.40 – 3.10pm<br/>(30 minutes)</b>          | <b>Results Management Suite Output 2: A regional coordination point for immigration, liaison, advocacy &amp; representation and agenda setting</b><br>a) Partnership Initiatives: Declaration of Partnership Update (OCO, PICP & PIDC)<br>- PTCN Border Management Membership Application<br>- FFA inclusion into Declaration of Partnership<br>b) Pacific Fusion Centre<br>c) IOM Programme in the Pacific<br>d) UNODC Programme in the Pacific<br>e) JHOPS meeting<br>f) PIFS FOC Sub-Committee on Regional Security | Secretariat/Open Discussion         |
| 8.  | <b>3.10 – 3.40pm<br/>(30 minutes)</b>          | <b>Results Management Suite Output 3: A programme of immigration capacity building</b><br>a) USP Academic Programme Update   | Secretariat/Open Discussion         |

|     |   |   |                             |
|-----|---|---|-----------------------------|
|     |   | b) COVID-19 Support Programme Update<br>c) Australia Border Fundamentals Course Update<br>d) Hakili Matagi Update |                             |
| 9.  | <b>3.40 – 3.50pm</b><br><i>(10 minutes)</i> | PNGICA Hosted IBMS Workshop – Update  | Secretariat/Open Discussion |
| 10. | <b>3.50 – 4.00pm</b><br><i>(10 minutes)</i> | Board meeting No.2 Scheduling   | Secretariat/Open Discussion |
| 11. | <b>4.00 – 4.10pm</b><br><i>(10 minutes)</i> | Other Business  | Chair/Open Discussion       |
| 12. | <b>4.10 – 4.30pm</b><br><i>(20 minutes)</i> | Review Recommendations  | Open Discussion             |
| 13. |   | Meeting Closes  | Chair                       |

### Board Virtual Meeting Link

**Topic: PIDC Board Meeting**  
**Date: 26 & 27 October 2022**

**Time:**

|                     |                |
|---------------------|----------------|
| <b>Samoa</b>        | <b>12.30pm</b> |
| <b>Wellington</b>   | <b>12.30pm</b> |
| <b>Tonga</b>        | <b>12.30pm</b> |
| <b>Fiji</b>         | <b>11.30am</b> |
| <b>Tuvalu</b>       | <b>11.30am</b> |
| <b>Marshall Is.</b> | <b>11.30am</b> |
| <b>Vanuatu</b>      | <b>10.30am</b> |
| <b>PNG</b>          | <b>9.30am</b>  |

### Join Zoom Meeting

<https://us02web.zoom.us/j/87900413969?pwd=d1JPS0ZXbFBzMW9YblRyd0ZOQzIIQT09>

**Meeting ID: 879 0041 3969**

**Passcode: 833053**