

PACIFIC IMMIGRATION DEVELOPMENT COMMUNITY

ANNUAL REPORT JULY 2019 - JUNE 2020



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JULY 2019-JUNE 2020 ANNUAL REPORT

The Pacific Immigration Development Community (PIDC) is a regional organisation made up of immigration agencies from 21 Pacific Island Countries and Territories.

The PIDC enables the heads of immigration agencies to share resources and knowledge to develop joint responses to common challenges.

PIDC works closely with regional and international and partner organisations to strengthen Members' individual and collective capacity to better manage the integrity of their territorial borders, provide national migration policy advice and meet relevant international obligations.



- | | | | |
|---|----------------------------------|---|-------------------|
|  | American Samoa |  | Niue |
|  | Australia |  | Palau |
|  | Cook Islands |  | Papua New Guinea |
|  | Federated States of Micronesia |  | Samoa |
|  | Fiji |  | Solomon Islands |
|  | French Polynesia |  | Tokelau |
|  | Kiribati |  | Tonga |
|  | Republic of the Marshall Islands |  | Tuvalu |
|  | Nauru |  | Vanuatu |
|  | New Caledonia |  | Wallis and Futuna |
|  | New Zealand | | |

CONTENTS

ACRONYMS	5
CHAIR'S FOREWORD	6
HEAD OF SECRETARIAT'S REPORT	9
PIDC - OUR VISION, MISSION AND VALUES	10
PIDC long term objectives	11
Organisational structure	12
Board Report 2020	14
Board Members	18
Secretariat	22
MAJOR ACHIEVEMENTS	25
HIGHLIGHTED ACTIVITIES	29
University of the South Pacific Online Postgraduate Diploma in Border Management	30
PIDC and COVID-19	31
Regional Response - Pacific Humanitarian Pathway – COVID-19 (PHP – C)	32
PIDC COVID-19 Support Programme	33
PIDC Expansion – American Samoa	34
Regional Workshop – National Contact Points Training on Information and Intelligence Management	34
PIDC STRATEGIC FRAMEWORK	36
DETAILED REPORT	39
KAA 1: Strategic Partnerships and International Engagement	40
KAA 2: Policy and Regulatory Frameworks	48
KAA 3: Information and Intelligence Management	54
KAA 4: Institutional Strengthening and Capacity and Capability Development	62
FINANCIAL STATEMENTS	68
Statement of income and expenditure	69
Statement of financial position	70
Statement of changes in equity	71
Statement of Cash Flows	71
CONTACT	72

ACRONYMS

ACP-EU	AFRICAN, CARIBBEAN AND PACIFIC GROUP	PIDC	PACIFIC IMMIGRATION DEVELOPMENT COMMUNITY
APAN	ALL PARTNERS ACCESS NETWORK	PIFS	PACIFIC ISLANDS FORUM SECRETARIAT
ASYCUDA	AUTOMATED SYSTEM FOR CUSTOMS DATA	PLMAM	PACIFIC LABOUR MOBILITY ANNUAL MEETING
BMS	BORDER MANAGEMENT SYSTEM	PRAN	PACIFIC REGIONAL ASSISTANCE TO NAURU
CROP	COUNCIL OF REGIONAL ORGANISATIONS OF THE PACIFIC	PTCC	PACIFIC TRANSNATIONAL CRIMES COORDINATION CENTRE
DHoS	DEPUTY HEAD OF SECRETARIAT	PTCN	PACIFIC TRANSNATIONAL CRIMES NETWORK
DIBP	DEPARTMENT OF IMMIGRATION AND BORDER PROTECTION	RAM	REGULAR ANNUAL MEETING
DOP	DECLARATION OF PARTNERSHIP	RAMSI	REGIONAL ASSISTANCE MISSION TO SOLOMON ISLANDS
FFMM	FORUM FOREIGN MINISTERS' MEETING	RFI	REQUEST FOR INFORMATION
FSM	FEDERATED STATES OF MICRONESIA	RLEA	REGIONAL LAW ENFORCEMENT AGENCIES
FSRS	FORUM OFFICIALS COMMITTEE SUB-COMMITTEE ON REGIONAL SECURITY	RSO	REGIONAL SUPPORT OFFICE
HoS	HEAD OF SECRETARIAT	RTF	REGIONAL TASKFORCE
IBCP	INTERNATIONAL BORDER COOPERATION PROGRAMME	SFAS	STRATEGIC FOCUS AREAS
IOM	INTERNATIONAL ORGANISATION FOR MIGRATION	SIS	SMALL ISLAND STATES
ISWG	INFORMATION SHARING WORKING GROUP	SOPS	STANDARD OPERATING PROCEDURES
JIATF-WEST	JOINT INTER-AGENCY TASK FORCE WEST	TCU	TRANSNATIONAL CRIMES UNIT
KAA	KEY ACTIVITY AREA	UNCTAD	UNITED NATIONS CONFERENCE ON TRADE AND DEVELOPMENT
MAG	MINISTERIAL ACTION GROUP	UNHCR	UNITED NATIONS HIGH COMMISSIONER FOR REFUGEE
MIDAS	MIGRATION INFORMATION AND DATA ANALYSIS SYSTEM	USP	UNIVERSITY OF THE SOUTH PACIFIC
NCP	NATIONAL CONTACT POINTS		
OCO	OCEANIA CUSTOMS ORGANISATION		
PEDCT	PIDC ENFORCEMENT DATA COLLECTION TOOL		
PFC	PACIFIC FUSION CENTRE		
PHP-C	PACIFIC HUMANITARIAN PATHWAY – COVID-19		
PICP	PACIFIC ISLANDS CHIEFS OF POLICE		
PICT	PACIFIC ISLAND COUNTRIES AND TERRITORIES		





**KAIRANGI
SAMUELA**
CHAIRWOMAN

CHAIR'S FOREWORD

Kia orana,

I am pleased to submit the PIDC annual report for the 2019/2020 financial year.

Together with related Border Agencies we as Immigration Officials found ourselves at the forefront of our national responses to prevent, manage and minimise the spread of the virus to our countries. We have always bemoaned our geographic isolation and distances from the rest of the world and the smallness of our size and population as a disadvantage in how we manage our geo politics however in our current Environment, I believe that our isolation and physical separation has aided us in preventing the arrival of this virus into most of our membership.

Like all regional and International organisations that serve multiple countries, the last year has tested PIDC's abilities to recalibrate the way we work and support each other given the emergence and impact of the global pandemic COVID-19.

This financial year has been a challenging period for PIDC and its membership with our operational environment radically changing overnight with restrictions to people movement both locally and internationally.

This will be the fourth year since PIDC began operating independently as an international organisation based out of Samoa. We have certainly come a long way within the short span of time, since our relocation. However, in spite of the challenges bought about by COVID-19, the organisation has been able to successfully readjust its operations and adopt new programme modalities that maintains the delivery of our core services to the entire PIDC membership. I would like to thank Australia, for their foresight in strategically identifying very early during the first wave of COVID-19 the immediate need to improve PIDC Members policy, communications and safety equipment infrastructure. Through funding support from Australia, PIDC immediately invested in upgrading the Secretariat and Members communications infrastructure. Today, PIDC and its membership are reaping the benefits of this early investment as the level of communication between members and the Secretariat has improved and strengthened at all levels.

This Annual Report reports on PIDC's ongoing efforts to strengthen our members' border control processes and systems and more importantly maintaining our core values of accountability to our members and stakeholders in upholding the organisations core values of good governance, the rule of law and integrity.

The numerous achievements in 2019-20 highlight the wide range of work undertaken by PIDC and its impact on our members. In spite of the major challenges this year, PIDC continued to provide high quality, professional and timely advice and services to our Members and partner organisations. While the Secretariat will report in detail on the main activities undertaken by PIDC, there are several key achievements that I would like to highlight including:

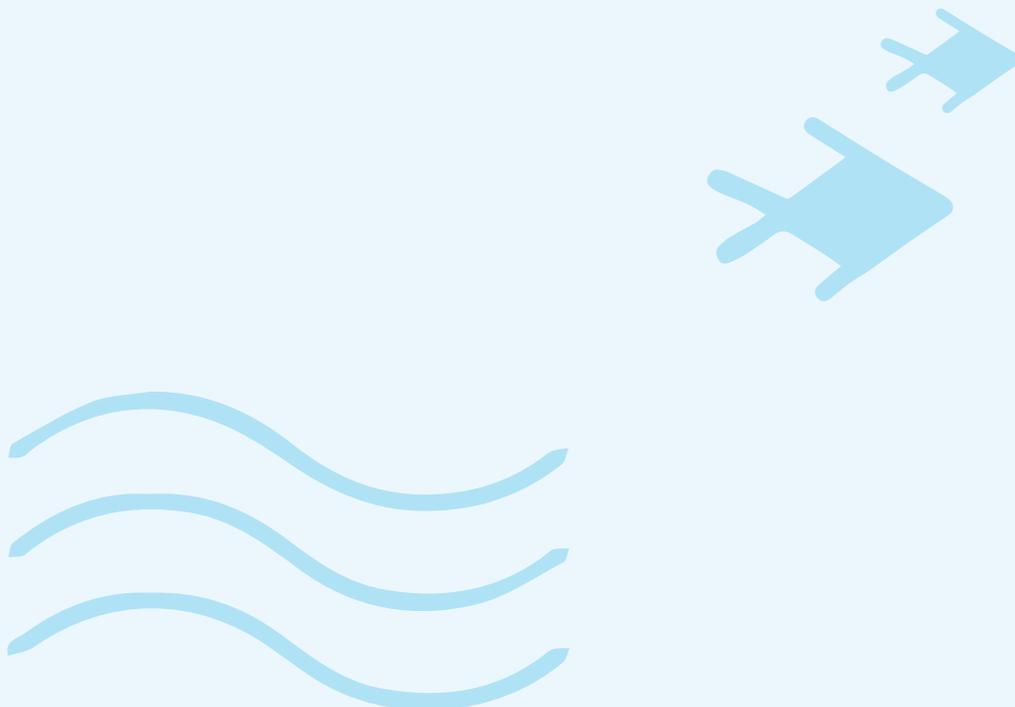
- a) the launching of the PIDC COVID-19 Support Programme to strengthen Members' responses to the border impacts of the global pandemic in the region;
- b) the successful completion of the inaugural Regional Immigration National Contact Points' workshop in February 2020 despite COVID-19 and two cyclones;
- c) the completion of two Board meetings and successful transition from face-to-face meetings to virtual meeting platforms; and the successful launch of the USP online Postgraduate Certificate and Diploma in Border Security in partnership with PIDC and the successful enrolment of more than 60 students in the inaugural course in Trimester One the USP 2020 academic year;

I acknowledge the collective contribution all members and in particular the Board, our Principal Donors Australia and New Zealand, our secretariat host country Samoa and the secretariat who have tirelessly worked together to manage our operations in spite of the global uncertainties to make this year's financial reporting period a successful one. The ability of our membership to work together as a family has enabled us to stride seamlessly through one of the most difficult periods in modern history.

I am pleased to have served two consecutive terms as PIDC Chairwoman and wish to thank the Board, Ioane and his team at the Secretariat for their support and guidance as we adjusted to our changing operating environment.

The way we work as Immigration Agencies has changed as we prepare for new norms and requirements in Border security at the National, Regional and Global level, and I have every confidence that by continuing to support and work together with our PIDC Secretariat, we will continue to strengthen our region and more importantly serve our people.

Meitaki maata e Kia Manuia





IOANE ALAMA
HEAD OF
SECRETARIAT

HEAD OF SECRETARIAT'S REPORT

Dear Colleagues,

In the past twelve months what began as a relatively standard financial year finished as anything but.

It began as a year of continued PIDC growth and expansion with the organisation strengthening its support to Members through new and existing work programmes. PIDC with much effort had worked in partnership with the University of the South Pacific to launch the online Postgraduate Diploma on Border Security in 2020 creating a unique academic and practical law enforcement Programme specifically designed for Pacific Island Countries and Territories. PIDC continued to deliver in-country technical assistance programmes to strengthen Members' immigration legislation, standard operating procedures, governance, strategic planning and law enforcement data collection with support to be provided to over 10 Members.

PIDC again agreed to prioritise research to support Members with two critical information products to be developed to provide guiding best practices at the border primary line and a national immigration policy framework both designed specifically for PICTs.

To build the capacity of Members PIDC had organised two regional workshops (one which had occurred in the shadow of two tropical cyclones!) with the support from partner organisations to support in-country Standard Operating Procedures and strengthen law enforcement information sharing and analysis between Members and regional law enforcement partners to advance the PIDC Regional Arrangement to Share law enforcement information.

In addition, PIDC had for the first time been invited to attend the PTCN Team Leaders' meeting which allowed the Secretariat to engage directly to Transnational Crimes Unit Team Leaders from across the region.

To further strengthen PIDC service to members, the Secretariat completed a Human Resources Review as required by internal regulations focusing on staffing, staff processes and remuneration levels. This resulted in several recommendations provided to improve Secretariat processes that were presented to the Secretariat and PIDC Board Human Resources Committee for implementation.

And then the world changed with the emergence of the global pandemic virus COVID-19.

Almost overnight national priorities changed with international global travel grinding to a halt and countries scrambling to secure their borders. Governments after the initial shock began to impose national social distancing measures and looked to repatriate their overseas citizens while at the same time trying to determine the best national approaches to

manage the spread of the pandemic. For the Pacific, tourism, a key industry for economic development in the region, ground to a halt and coupled with national lock downs resulted in a significant economic downturn across the region.

It was during this period of global uncertainty and relative chaos that PIDC and its membership maintained a key role in maintaining national and regional stability. At the national level, PIDC Members worked as part of multi-agency teams to close down borders, introduce border screening and quarantine measures for repatriation flights, and support the development of possible national approaches to combating COVID-19.

At the regional level, the PIDC Secretariat became a provider of COVID-19 related information to Members and the Pacific Islands Forum. The Secretariat initially disseminated weekly briefs on COVID-19 travel restrictions, disseminated technical notes developed by WHO on managing Ports of Entry as well as work places during COVID-19, and developed model immigration SOPs advising for coordinated national multi-agency responses and protocols to manage the transport of disaster relief supplies and personnel as part of the Pacific Islands Forum Pacific Humanitarian Pathway – COVID-19.

Two especially significant activities saw (1) the development of a Regional PIDC Programme with the kind support of the Government of Australia to support PIDC Members adjust border operations and communication capability to effectively respond to COVID-19; and (2) the establishment of Operation Akamau between PIDC and OCO led by Australia to support Members operationalise the Pacific Humanitarian Pathway- COVID-19.

While the global pandemic continues to represent significant challenges to Members and their communities, the Secretariat will continue to work to support immigration agencies respond to all challenges, whether COVID-19 related or not. On this note I congratulate the Chair Ms Kairangi Samuela of the Cook Islands for her strong leadership, the Board for its valuable guidance and oversight, and all Members for their continued support of regional collaboration even during these challenging times.



PIDC

- OUR VISION, MISSION AND VALUES

REGIONAL VISION

The Pacific Island Leaders agreed in 2014 that the Pacific Vision was for a region of peace, harmony, security, social inclusion and prosperity, so that all Pacific people can lead free, healthy, and productive lives.

PIDC MISSION STATEMENT

Strengthen Pacific border integrity and promote economic prosperity through regional collaboration, modernisation, facilitating secure, seamless, and efficient international movement of people.

PIDC VISION

Secure international movement of people for safe and prosperous Pacific communities.



PIDC STRATEGIC OBJECTIVES

1. To improve the management of international people movement.
2. To strengthen border management and security.
3. To work together to build capacity to deliver national immigration services.

PIDC VALUES

- **COMMITMENT**
Members have a stated obligation to the PIDC family and what it stands for;
- **OPENNESS**
Within the PIDC Membership there is a sense of freedom engendered by the sharing of information and experiences;
- **FAMILY AND TEAMWORK**
The PIDC Membership has a sense of identity and loyalty to the group;
- **TRUST AND RESPECT**
There is complete confidence in Members' sense of unity and dignity;
- **INTEGRITY**
Members are committed to honesty, transparency and ethical behaviour;
- **INNOVATION AND FLEXIBILITY**
Members are open to new ideas and improvements and encourage the broadening of knowledge and skills;
- **GOOD GOVERNANCE**
Members are committed to enhancing and maintaining the rule of law in an environment of transparency and accountable decision making;
- **RULE OF LAW**
Immigration authorities are first and foremost an enforcement agency of the government ensuring the security of the border, and function best in an environment of the legitimate rule of law; and
- **LEADERSHIP**
Leaders in immigration influence others into action by doing what is right the first time and all the time through all the above values.



PIDC LONG TERM OBJECTIVES

NATIONAL COORDINATION

- a) Appropriate immigration policies are developed for individual PIDC Members and their emerging situations
- b) National legislation is adaptable to current and evolving national and regional circumstances
- c) Members are aware of immigration priorities and procedures for climate, disaster, and pandemic (such as COVID-19) preparedness
- d) PIDC and its Members promote the value of integrity and encourage prosecution of corruption

REGIONAL AND INTERNATIONAL COORDINATION

- a) PIDC recognised as primary focal point and regional advocacy body on immigration matters including climate change and pandemic responses (such as COVID-19)

BORDER MANAGEMENT

- a) Members have appropriate skills and systems to manage identity integrity
- b) Members are able to manage overstayer processes
- c) Members are able to mitigate the risks of geographical isolation when controlling borders
- d) Members are able to make informed decisions on visa waiver agreements
- e) Members are able to manage irregular arrivals

INFORMATION MANAGEMENT

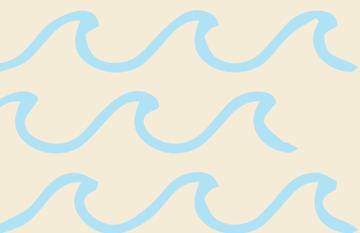
- a) Members are able to effectively and securely collect, analyse and share immigration data and information

INVESTMENT AND LABOUR

- a) Members are able to facilitate the movement of labour across the Pacific
- b) Immigration agencies are able to support the design, negotiation and implementation of regional and international trade agreements for the Temporary Movement of Natural Persons
- c) PIDC Members are able to make informed policy decisions on implementing positive investment settings

LAW ENFORCEMENT

- a) PIDC and Members are able to mitigate the risk of irregular migration in the region
- b) PIDC Members are able to effectively manage incoming and outgoing advances through information sharing and advice
- c) PIDC and Members able to combat immigration related transnational crime
- d) PIDC and Members able to implement immigration prevention measures to contribute to global efforts to combat terrorism
- e) PIDC provides best practises for prevention and prosecution of migrant exploitation
- f) PIDC Members compliant with international conventions for prevention and combating of human trafficking and people smuggling



ORGANISATIONAL STRUCTURE

PIDC GOVERNANCE



PIDC BOARD

Chair

Incoming Vice-Chair

Outgoing Vice-Chair

Melanesia

Micronesia

Polynesia

Small Islands States

Host Country Samoa

Principal Donor Australia

Principal Donor New Zealand

COMMITTEES

Permanent Committees

Governance Committee

Human Resources Committee

Audit & Risk Committee

SECRETARIAT

Head of Secretariat

Secretariat staff

The PIDC operating as conference of Members, comprising representatives of each Member country shall have the ultimate decision-making power in all matters to do with policy and operation of the organisation.

The Board is a permanent subsidiary body of the PIDC and shall act on behalf of the PIDC to provide governance to the organisation. The Board is responsible for setting the strategic direction and ensuring the PIDC programme of work and other objectives are delivered and are adding value. It is also responsible for ensuring that the PIDC is an ongoing concern; that reputational financial and non-financial risks are identified and effectively mitigated and that policies are in place that ensure resources are used responsibly and with accountability.

The Chair of the PIDC is also Chair of the Board. In exercise of their functions, the Chair remains under the authority of the PIDC. The Chair is empowered to act on behalf of the PIDC in procedural matters relating to decision making and conduct of meetings, and on behalf of the Board in certain matters as outlined in PIDC's regulations and policies.

The Committees has no decision-making authority and reports to the Board on their deliberations and recommendations.

Head of Secretariat as the principal administrative officer of the PIDC, shall have the powers necessary to execute the ordinary business of the PIDC in order to further the objectives as authorised in the PIDC Constitution. The Head of Secretariat is responsible for enabling the Board to deliver its annual work programme within the approved budget. This includes following Board policies and procedures, regular and timely reporting; and the highest levels of integrity in providing services and advice to member countries.



BOARD REPORT 2020

The PIDC Board plays a central role in the oversight and governance of the organisation. The PIDC Constitution requires the Board to act on behalf of the PIDC Membership to provide oversight for the activities of the PIDC Secretariat, other subsidiary bodies, and committees.



The 2019/20 Financial Year has been a very busy period given the various activities the Secretariat was expected to deliver under the Annual Work Plan and Budget endorsed by Members at the 2019 Regular Annual Meeting (RAM) in the Cook Islands. It has also been a time of significant challenges within the organisation working to adapt to an evolving COVID-19 operational environment. Against this new operational normality, the Board has had to quickly readjust its monitoring approaches while continuing to maintain the same level of scrutiny on PIDC activities to ensure processes and outcomes continue to be consistently aligned to the organisation's values of transparency and accountability.

SUMMARY OF 2019/20 BOARD ACTIVITIES

The first Board meeting was held in October 2019 (Samoa), the second in April 2020 (virtual), and the third and final meeting in July a week prior to the Special General Meeting (3 July-virtual).

The activities implemented in the 2019/2020 Annual Work Plan and Budget were regularly scrutinised and vetted by the Board throughout the reporting period through consecutive Board meetings. The final Board

Group photo @
Sheraton Hotel,
Apia, Samoa



meeting for this financial period was hosted virtually for the first time by the Secretariat from Apia on 03 July 2020. While the meeting focussed on finalising the new PIDC Workplan and Budget for 2020/21, the Board also used the opportunity to review a number of important governance documents to address the postponement and cancellation of the RAM due to the COVID-19 pandemic operating environment. In addition, the Board also held initial discussions to discuss a Human Resource Report reviewing

Secretariat policies and processes and has subsequently established a plan to consider and implement the findings of the HR consultancy.

As noted above, the 2019/20 Financial Year has been one of the most challenging years for PIDC. International borders for most PIDC Members have been closed indefinitely with impacts as well on operations due to social distancing measures to combat the spread of COVID-19. To adapt, the PIDC Board has had to make a significant shift to hosting virtual meetings which has

required the Secretariat to upgrade its communication and online platforms to ensure such activities are effective. In spite of the new working reality, the Board has continued to consistently monitor the operational activities of the organisation by working closely with the Secretariat especially through the added scrutiny of the Board Committees.

Some significant achievements of the Board during the 2019/20 Financial Year include:

- a) approval of the PIDC External Auditors report for the 2018/19 Financial Year;
- b) successful delivery of phase 1 of Legislation review programmes for the Federated States of Micronesia;
- c) completion of an in-country Strategic Plan development support for Kiribati Immigration;
- d) successful completion of the PIDC secondment programme to develop Standard Operating Procedures for Kiribati, Marshall Islands, Tonga and Samoa;
- e) establishment of the PIDC National Contact Point and Operational Profiling Group;
- f) successful completion of the inaugural National Contact Point workshop in February 2020 despite COVID-19 and two cyclones;
- g) completion of three Board meetings and successful transition from face to face meetings to virtual meeting platforms;
- h) USP Academic Board approval of online USP Postgraduate Certificate and Diploma in Border Security and successful enrolment of students into inaugural course from Semester 1 of USP 2020 academic year;
- i) increasing information exchange through PIDC Profiling Group and intelligence network;
- j) coordination of regional training programmes including the joint customs and immigration vessel search and investigation course;
- k) endorsement of APAN System to share information securely amongst National Contact Points;
- l) development of Immigration Protocols to support the Pacific Island Forums COVID-19 assistance through the Pacific Humanitarian Pathway;
- m) successful advocacy of PIDC brand in regional and international fora and strengthening of regional and international partnerships with stakeholder organisations;
- n) recruitment of the new Office Manager;
- o) completion of review of Secretariat human resource processes and systems;
- p) completion of the Training Needs Analysis and development of PIDC's training programme;
- q) coordination of PIDC COVID-19 communication package support for Members; and
- r) finalisation of draft 2020/21 Workplan and Budget aligned to new COVID-19 environmental realities.





BOARD MEMBERS



Kairangi Samuela

 CHAIR (COOK ISLANDS)
PRINCIPAL IMMIGRATION
OFFICER

Cook Islands Ministry of Foreign
Affairs and Immigration



Leilani Saitala

 INCOMING VICE CHAIR
(TUVALU)

PRINCIPAL IMMIGRATION
OFFICER

Tuvalu Immigration Department



Rasieli W Rabukawaqa

 OUTGOING VICE CHAIR
(FIJI)

SENIOR IMMIGRATION
OFFICER

Research & Development Section
Fiji Immigration Department



David M. Wolphagen

 FSM (MICRONESIA)
REPRESENTATIVE

CHIEF OF IMMIGRATION

Immigration and Labour Division
Department of Justice



Uering Iteraera

 KIRIBATI (SIS)
SMALL ISLAND STATES
REPRESENTATIVE

DIRECTOR OF IMMIGRATION

Kiribati Immigration Department
Ministry of Foreign Affairs and
Immigration

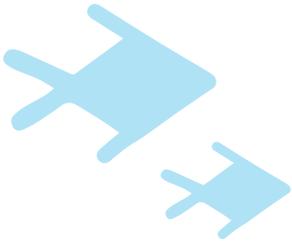


Erica Biddle

 PRINCIPAL DONOR (AUS)
COUNSELLOR (IMMIGRATION &
BORDER PROTECTION)

Regional Manager Pacific
Department of Home Affairs
Australian High Commission





Jeffrey Markson

 VANUATU (MELANESIA)
REPRESENTATIVE

DIRECTOR OF IMMIGRATION

Vanuatu Department of Immigration



Telesia Fakava Kaitapu

 TONGA (POLYNESIA)
REPRESENTATIVE

DIRECTOR OF TONGA
IMMIGRATION

Ministry of Foreign Affairs and
Immigration



Rebecca White

 PRINCIPAL DONOR (NZ)
PROGRAM MANAGER PACIFIC
SECURITY

Immigration New Zealand



Agafili Shem Leo

 HOST COUNTRY (SAMOA)
CHIEF EXECUTIVE OFFICER

Ministry of the Prime Minister and
Cabinet



SECRETARIAT



Ioane Alama

 SAMOA

HEAD OF SECRETARIAT



Akuila Ratu

 FIJI

DEPUTY HEAD OF SECRETARIAT



Seremana Titoko

 FIJI

OFFICE MANAGER

The PIDC Secretariat is based in Apia, Samoa and consists of 5 staff members.



Leata Faitua

 SAMOA

RESEARCH ASSISTANT



Ruta Tupuivao

 SAMOA

FINANCE AND
ADMINISTRATIVE CLERK







A photograph of a woman and a man sitting at a conference table. The woman is in the foreground, looking down at a laptop. The man is in the background, looking towards the camera with his hands clasped. The table is set with laptops, water bottles, glasses, and floral arrangements.

MAJOR ACHIEVEMENTS

AND RESPONSES TO CHALLENGES

The 2019/2020 Financial Year saw PIDC and its Members complete a number of notable achievements and respond to the challenges of a global pandemic unprecedented in recent times. The year has seen steady progress on a number of PIDC objectives and activities prioritised for implementation by Members at the 2019 Regular Annual Meeting. However, a number of activities were affected significantly by the emergence of COVID-19 in January 2020 and its resulting socio-economic negative impacts to PIDC Members due to international travel restrictions, economic shutdowns, and social distancing measures.

The major activities advanced or achieved during the reporting period include:

- a) **Expansion of PIDC Membership** to 21 Members with the sign up of American Samoa;
- b) Launch of **Joint PIDC - University of the South Pacific Online Postgraduate Diploma in Border Security** in January 2020;
- c) Provision of **academic scholarship support** for PIDC Cohort to undertake 2 USP Online Programme Modules for the University of the South Pacific Online Postgraduate Diploma in Border Security with more than 60 students enrolled in Trimesters One and Two;
- d) Hosting of **PIDC National Contact Points Information and Intelligence Sharing Regional workshop** in February 2020;



- e) Completion of the **Human Resources Review of the PIDC Secretariat** as required under the PIDC Regulations and progressing of recommendations for consideration by the Board inter-sessionally;
- f) Establishment of the **PIDC COVID-19 Support Programme** with AUD500,000 additional funding provided by Australia to support Members respond to the impacts of the global pandemic;
- g) Commencement under the **PIDC COVID-19 Programme of a major upgrade and strengthening of the PIDC Communication Network** with support provided to Members;
- h) Provision of support for the Pacific Humanitarian Pathway COVID-19 (PHP-C) as part of the Regional Taskforce and as lead developed of the programmes' international travel immigration protocols;
- i) Hosting of **PIDC Information Sharing Working Group coordination meeting** in November 2019 and February 2020;
- j) Representation of PIDC interests in a number of regional and international fora to promote PIDC objectives including:
 - i. attendance of the inaugural meeting of the Pacific Islands Forum Officials Committee Sub-Committee on Regional Security (FSRS);
 - ii. attendance of the Third Pacific Maritime Domain Awareness Workshop; and
 - iii. First time attendance of PIDC at the Pacific Transnational Crime Network TCU Team Leaders' Meeting.
- k) Hosting of regional **Capacity Building Workshop** to strengthen Standard Operating Procedures (SOPs) for four PIDC Members;
- l) Review and update of the **PIDC Model Code of Conduct** with the creation of a model training package and provision of implementation support to Samoa to develop a Code of Ethics specifically for immigration officers;
- m) Recruitment of Secretariat's Office Manager;
- n) Continuation of the PIDC Immigration Legislation Strengthening and Modernisation Programme in several PICTs; and
- o) Finalisation and endorsement of the PIDC financial statements by the External Auditor and PIDC Board.





A photograph of a group of people sitting around a table in a meeting room. The table is set with water bottles, glasses, and papers. In the background, there is a banner that says "DEVELOPMENT COMMUNITY". A large text overlay is centered on the image, with "HIGHLIGHTED" in white on a gold background and "ACTIVITIES" in white on a green background.

HIGHLIGHTED ACTIVITIES

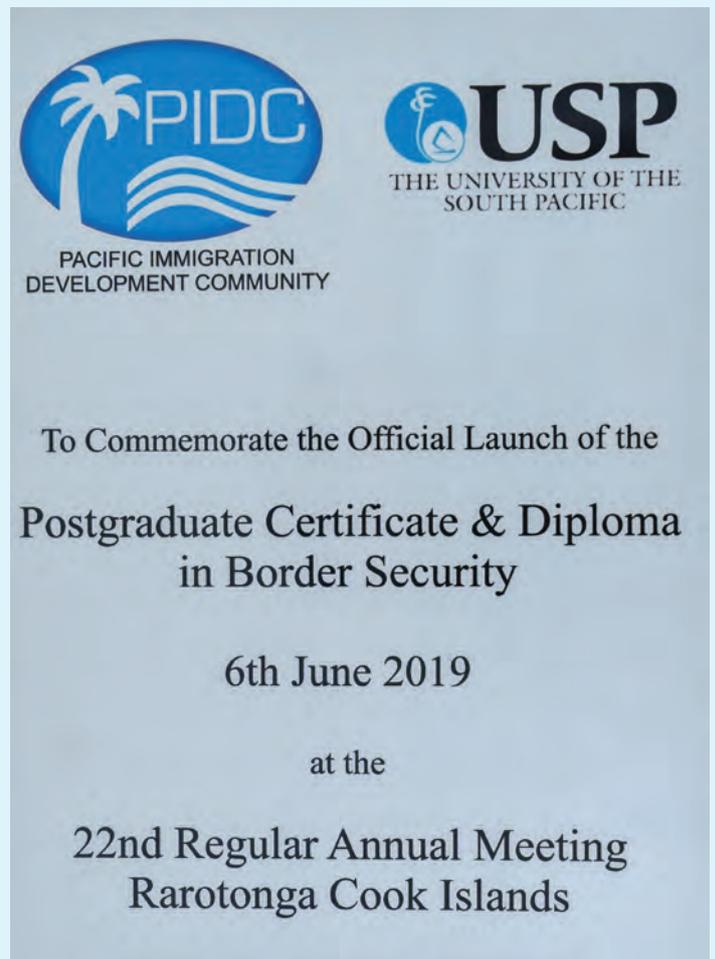
WHAT WE'VE BEEN GETTING UP TO

UNIVERSITY OF THE SOUTH PACIFIC ONLINE POSTGRADUATE DIPLOMA IN BORDER MANAGEMENT

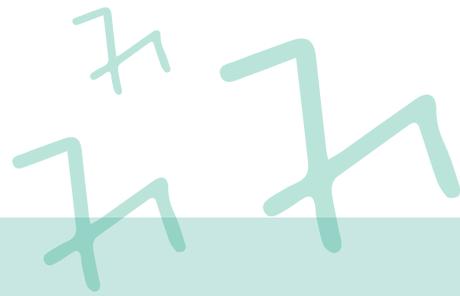
PIDC in partnership with the University of the South Pacific (USP) commenced the **Postgraduate Diploma in Border Security** in January 2020. The Secretariat provided funding to support USP Staff, notably Dr. Danielle Watson, develop the curriculum and academic materials and provided support for the drafting of several modules in 2019. In addition, the Secretariat supported officers nominated by Members by implementing a PIDC Scholarship Programme to fund one officer from each PICT and also assisted in the enrolment process as this was the first time the programme had been offered.

At the launch of the programme a total of 62 students from the PICTs enrolled for the first unit on Border Security with more than 40 students from Fiji alone. The students were from a wide background with Immigration, Customs, Quarantine and Police represented.

This PIDC – USP activity has resulted in the development and provision of a unique affordable online academic programme on border security for PICTs that is available to Immigration Officers with no prior academic rewards but significant work experience. This academic award has the potential to be fully upgraded to a **Masters Programme** which is the next area of work that the Secretariat is proposing to be undertaken.



PIDC AND COVID-19



With the emergence of COVID-19 as one of the greatest challenges to global security in modern times, the PIDC in consultation with the Board and Members developed a multi layered response. This response looked to support Members' operations in adjusting to a new operational environment developed to combat the spread of COVID-19. On this basis, the Secretariat:



1. Initially provided information and links to knowledge products on travel restrictions and best practices to managing potential COVID-19 infection of staff at the work place and at the national Points of Entry;
2. Revised the PIDC SOPs on management of Disaster Personnel and disseminated to Members along with offer of support for their implementation;
3. Worked with the PIFS to establish a regional approach and structure for the **Pacific Humanitarian Pathway COVID-19 (PHP-C)** which is discussed further below;
4. As part of the PHP-C RTF, the Secretariat developed in consultation with Members high level immigration protocols for clearance of disaster relief personnel which were endorsed by the Forum Foreign Ministers' Meeting (FFMM);
5. Worked with Australia to operationalise Operation Akamau in collaboration with OCO; and
6. Developed a Programme with the support of Australia to assist Member administrations adjust to the impacts of COVID-19.

REGIONAL RESPONSE - PACIFIC HUMANITARIAN PATHWAY – COVID-19 (PHP – C)

In response to the significant challenges caused by the global pandemic COVID-19, the Pacific Islands Forum established the PHP-C under the Biketawa Declaration¹ on 7 April 2020 during a 2020 Special Session of the Forum Foreign Ministers' Meeting which was attended by PIDC. The PHP-C was designed to establish an enabling political environment to ensure that Forum Members' requests for medical and humanitarian assistance for their preparedness and response to COVID-19 are addressed in a timely, safe, and effective manner that does not undermine national efforts already in place.

Highlighting PIDC's regional recognition, PIDC was invited to form part of a Regional Taskforce (RTF) to operationalise the PHP-C reporting to a Ministerial Action Group (MAG) formed from Members of the Forum Foreign Ministers' Meeting. The Secretariat with engagement of the Board subsequently supported RTF and MAG discussions for the development of the PHP-C Governance and Operational Arrangements to guide the implementation of the Pathway.

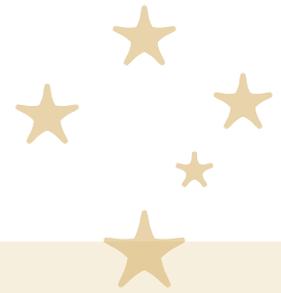
PHP-C High Level Immigration Protocols - One of the key activities that resulted from the governance arrangements requiring Secretariat support was the development of high-level immigration protocols to operationalise and standardise common approaches to the clearance of relief disaster personnel and supplies. The Secretariat developed draft protocols which were presented to Members for comments and through a series of bilateral meetings of the RTF were finalised and endorsed by the RTF and subsequently by the MAG on 17 June 2020.



Pc: WFP/Allan Stephen

¹ The Biketawa Declaration is a regional response mechanism to support Pacific Islands Forum Members during times of crisis and has been activated previously under RAMSI and PRAN to support Solomon Islands and Nauru respectively.

PIDC COVID-19 SUPPORT PROGRAMME



The Secretariat worked with the Department of Home Affairs of Australia to identify Members' priority needs to respond and adjust to COVID-19. Based on this work and the identified proposed areas of work PIDC was provided funding by Australia of AUD500,000 to support Members adjust to COVID-19 over the next 24 months. To advance this work, the Secretariat developed a work programme to provide resources and innovative options on how to effectively adapt business processes and services to the new challenges. The Work Plan that was endorsed by Members included PIDC:

- a) providing a one off injection of resources to support Members adjust to the new communication challenges required to operate effectively as a member of an international organisation; and
- b) supporting institutional reforms through the strengthening of SOPs and training curriculums to ensure COVID-19 measures are included.

Key Focus Areas included:

- a) Communication Support
- b) Policy and Training Support
- c) Short Term Support to operationalise Operation Akamau



PIDC EXPANSION – AMERICAN SAMOA

American Samoa after being absent for several years from PIDC was reinstated to full membership in July 2019. The Secretariat with the support of the Government of Samoa met with the Attorney General of American Samoa in August 2019 to advise how the American Samoa Government can best benefit from re-engaging with PIDC. Since re-joining PIDC, American Samoa has been very active participating in several activities in 2019 and 2020.



REGIONAL WORKSHOP – NATIONAL CONTACT POINTS TRAINING ON INFORMATION AND INTELLIGENCE MANAGEMENT

PIDC Regional National Contact Points Workshop - PIDC hosted a regional NCP Workshop in Samoa from 17-21 February 2020. Although there were significant challenges brought about by travel restrictions introduced to combat the Coronavirus and four weather depressions during the week of the activity, (two of which became tropical cyclones), the workshop was completed successfully.

The workshop was attended by 19 PIDC Member representatives and 12 representatives of regional and international organisations. With the addition of the PIDC Secretariat there were 36 total participants.

Significant contributions to the Workshop were made by the Pacific Transnational Crimes Coordination Centre (PTCCC), Bali Process RSO, Joint Inter-Agency Task Force West (JIATF-West) and All Partners Access Network (APAN), Oceania Customs Organisation (OCO), Pacific Islands Chiefs of Police (PICP), United Nations High Commissioner for Refugee (UNHCR), United Nations Conference on Trade and Development (UNCTAD), International Organisation for Migration (IOM) and the Pacific Fusion Centre.



As the main capacity building activity for strengthening information management and sharing amongst PIDC Members for border enforcement purposes, some initial key issues and outcomes included:

- a) the successful registration of 19 PIDC participants on APAN and an introduction to the newly developed PIDC APAN Site, communication processes, filing system and electronic templates that are being finalised with participant input;
- b) the successful training of participant NCPs and ISWG Members to understand the PIDC Information and Intelligence Network and the NCP roles and responsibilities;
- c) the raising of awareness among participating NCPs for the need to ensure that NCPs became a focal point for sharing not only regional but national information; and
- d) the recognition among Participants that there was a need for:
 - i. additional resources for the Secretariat to support the roll out of APAN to the wider Membership;
 - ii. NCPs to be aware of local laws governing the sharing of information and privacy;
 - iii. additional NCP training on an annual or bi-annual basis as well as the need for additional training on APAN to be provided to the Profiling Group;
 - iv. the NCP role to be recognised and formalised by Members to include functions, personnel, KPIs and resourcing in strategic and annual work plans and budgets;
 - v. PICTs to invest in effective and future proof BMS that focus on immigration functions;
 - vi. informed decision making around BMS and the functions available through MIDAS and ASYCUDA; and
 - vii. recognition of the importance of Immigration ownership and control of the Primary Line data.

PIDC STRATEGIC FRAMEWORK

PIDC Strategic Framework 2019 - 2021

SECURE INTERNATIONAL MOVEMENT OF PEOPLE FOR
SAFE AND PROSPEROUS PACIFIC COMMUNITIES.

TO STRENGTHEN PACIFIC BORDER INTEGRITY AND PROMOTE ECONOMIC PROSPERITY THROUGH REGIONAL
COLLABORATION, MODERNISATION, FACILITATING SECURE SEAMLESS, AND EFFICIENT
INTERNATIONAL MOVEMENT OF PEOPLE.

ENHANCE NATIONAL IMMIGRATION
BORDERS TO CONTRIBUTE TO
INTERNATIONAL SECURITY.

FACILITATE CROSS BORDER
TRAVEL TO SUPPORT SOCIAL
AND ECONOMIC DEVELOPMENT.

COLLABORATE TO CREATE
EFFECTIVE NATIONAL
IMMIGRATION AGENCIES.

VISION

MISSION

STRATEGIC
OBJECTIVES
AND LONG
TERM
OUTCOMES

KEY
ACTIVITY
AREAS

GOALS

PRIORITY
OBJECTIVES

KA A 1:
Strategic Partnerships and
International Engagement

Members advance social and economic priority interests through collective action; establishing partnerships with national, regional and international agencies; and developing common standards, best practices and guidelines.

1.1

Strengthen international partnerships and collaboration.

1.2

Strengthen border enforcement and security.

1.3

Support social and economic development.

KA A 2:
Policy and Regulatory Frameworks

To support Members develop modern, robust and streamlined Immigration Policies and Legal Frameworks aligned to International Standards and Best Practices and appropriate to national circumstances.

2.1

Develop national Immigration Policies.

2.2

Strengthen and modernise Regulatory Frameworks.

2.3

Develop modern and streamlined Standard Operating Procedures (SOPs).

KA A 3:
Information and Intelligence Management

Enhance Members decision-making at all levels through better collection, storage, analysis, sharing and use of immigration information, intelligence, and research.

3.1

Strengthen Information and Intelligence collection and sharing amongst Members and Stakeholders.

3.2

Strengthen immigration research to support operations and provide strategic direction.

KA A 4:
Institutional Strengthening and Capacity Development

Members act collectively to set standards, best practices, guidelines, common approaches and establish partnerships with key national, regional and international agencies and fora to contribute to security and socio-economic outcomes.

4.1

Strengthen Members and Secretariat's Institutional Capacity.

4.2

Coordinate and deliver Capacity Building and Training for PIDC immigration officers.

4.3

Develop and implement regional Standards and Best Practices.

KA A 5:
Governance and Accountability

The Secretariat and Board develop and implement transparent and robust budgeting and reporting governance processes remaining accountable to Members on the activities and administration of the PIDC; and Members look to develop and implement transparent processes for improved governance, planning, monitoring, and reporting.

5.1

Strengthen Secretariat and Board governance and accountability to Members.

5.2

Strengthen Members' Governance and Accountability measures.





DETAILED REPORT

ON WORK UNDERTAKEN IN 2019/2020

KA A 1:

STRATEGIC PARTNERSHIPS AND INTERNATIONAL ENGAGEMENT

KEY ACHIEVEMENTS

PIDC continued to prioritise engagement with partner organisations and stakeholders. Key achievements and activities included:

1. PIDC expansion through **American Samoa** becoming a full Member after several years of absence;
2. Participation in **Pacific Islands Forum Officials Committee Sub-Committee on Regional Security (FSRS)**;
3. Participation in **Pacific Humanitarian Pathway – COVID-19 Regional Taskforce** established under the Biketawa Declaration - tasked with the development of regional High Level Immigration Protocols;
4. Engagement with the **Pacific Fusion Centre (PFC)** resulting in annual formal engagement and consultation as per the PFC Charter; and
5. Continued **engagement with key partner organisations** such as Oceania Customs Organisation, Pacific Islands Chiefs of Police, Pacific Islands Forum Secretariat, Pacific Transnational Crimes Network, International Organisation for Migration, Bali Process RSO, United Nations Office on Drugs and Crime, United Nations High Commissioner for Refugees, the Pacific Fusion Centre, the Australia Pacific Security College, and the University of the South Pacific.



AMERICAN SAMOA PIDC MEMBERSHIP

American Samoa after a several year absence from PIDC was reinstated to full membership in July 2019 (please refer to page 32).

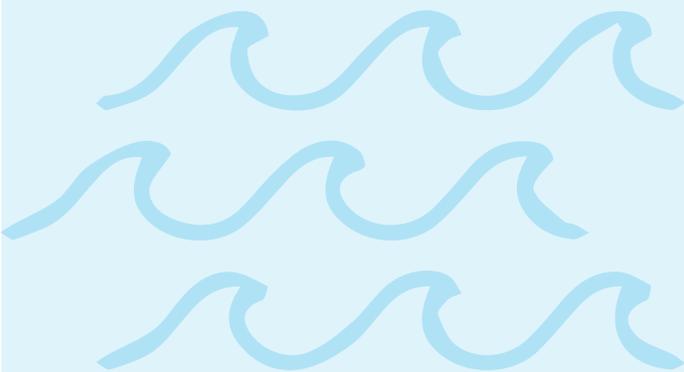
PACIFIC ISLANDS FORUM OFFICIALS SUB-COMMITTEE ON REGIONAL SECURITY (FSRS) MEETING

The Forum Sub-Committee on Regional Security (FSRS) is the renamed Forum Regional Security Committee which is the main officials level annual security related meeting for the Pacific Island Countries and Territories. The FSRS met at the Pacific Islands Forum Secretariat in October 2019 to discuss steps to operationalise the Boe Declaration Action Plan. Although PIDC has links to all the Strategic Focus Areas (SFAs), SFA 4 on transnational crime was particularly relevant and the Boe Declaration Action Plan priorities agreed to by FSRS for the next 12 months in this area included:

- a) Refreshing the PIFS National Guide to Combat Transnational Organised Crime;
- b) Developing a Regional Transnational Crime Disruption Strategy; and
- c) Providing guidance to Members on the development of National Drug Policies.

The Secretariat presented to the FSRS on PIDC priorities and highlighted the legislation work being undertaken as well as the work on capacity building. The Secretariat in responding to an enquiry from a PIDC Member also made an intervention regarding the compatibility of MIDAS and ASYCUDA World and also the possible use of ASYCUDA as a pure immigration border management tool.

The Secretariat continues to work with PIFS in ensuring that PIDC objectives are advanced in coordination with the priorities of the wider region.



PACIFIC FUSION CENTRE (PFC) REFERENCE GROUP MEETING

The FSRS meeting on the PFC Charter was held in October 2019 to discuss the PFC's purpose, beneficiaries, function, governance structure, staffing, responsibilities and contributions of Australia and PIF Members, privileges and immunities, and information management and security. Significant outcomes of the meeting for PIDC included:

- a) engagement with PFC regarding possible support for planned PIDC Projects;
- b) ongoing Membership in the PFC Reference Group as it operationalises the PFC; and
- c) recognition of the importance of PIDC in regional law enforcement information management to combat transnational crime with text in the Charter requiring the PFC Director to hold biannual meetings with PIDC.

While a number of activities were planned for the PFC to finalise the Charter, provide trainings and secondments, and also explore the use of information products amongst the transnational crime RLEA community, most of these activities were overtaken by efforts to respond to the COVID-19 pandemic in 2020.

PACIFIC FUSION CENTRE TRAINING FOR ANALYSTS

PIDC attended PFC training for analysts in Canberra, Australia from 23 – 26 September 2019 (Deputy Head of Secretariat) to ensure familiarity with operational PFC processes and proposed activities. Significant outcomes from this event include increased understanding within Secretariat of PFC activities and establishment of closer relationships with this important partner organisation.



PTCN ANNUAL TEAM LEADERS MEETING

The Secretariat attended the Pacific Transnational Crimes Network Team Leaders Meeting held in Australia on 19 November 2019 which was fully funded by the Australian Federal Police. This was the first time that PIDC has ever been invited to attend the PTCN Team Leaders Meeting and provided an excellent opportunity to strengthen engagement in terms of information sharing with this important partner network. The meeting was attended by all the Team Leaders of the PTCN TCUs including the TCU leader from Samoa who is an immigration officer. PIDC continues to engage with PTCN on a regular basis seeking to build trust and ensure that both parallel networks are sharing information.

DECLARATION OF PARTNERSHIP HEADS OF SECRETARIAT MEETING

The Heads of Secretariat for PIDC, PICP and OCO held a planning meeting as part of the Declaration of Partnership (DOP) on 10 September 2019 on the fringes of the Maritime Domain Awareness Meeting to coordinate activities and major priorities for the next 12 months with a focus in particular on enhancing joint training, developing a regional joint exercise, developing collective positions for the Boe Declaration and the PFC, exploring avenues to support PTCCC, and exploring the possibility for a two to three day planning event to explore strategic long term collaboration. Significant outcomes included:

- a) agreement on the development of a joint calendar and initial sequencing to ensure collaboration and the development of common law enforcement positions prior to the PIFS, FSRS and Forum Leaders meeting;
- b) agreement to explore a possible joint regional exercise across the Membership of the three organisations; and
- c) agreement on initial steps to advance the development of a planning manual for large scale national events with PICP providing some planning templates for the information of the Secretariats.

Since this meeting, meetings have been held virtually on a regular basis allowing for the organisations to provide updates on activities and also to identify priorities that may overlap with the objectives of the other organisations.



PICP ANNUAL CONFERENCE

The Secretariat attended the 48th PICP Conference held in American Samoa from 21 to 23 August 2019 that was also attended by nineteen of the twenty-one Police Chiefs. The theme of the conference was A Pacific United: Preventing Drug Harm Within Our Communities and the Secretariat presented to the Police Commissioners on how PIDC and its Members could support their activities in combating transnational crime. The Secretariat highlighted:

- a) the information products produced by PIDC;
- b) PIDC collaboration with PTCCC;
- c) the current issues faced by Solomon Islands regarding the increased use of Solomon Islands fake passports to facilitate illegal travel; and
- d) the current model police – immigration collaboration to facilitate turn-around and do not board orders for recognised Members of organised crime groups.

Significant outcomes include recognition from PICP delegates during the plenary discussions of this important collaborative role that police and immigration agencies can play in refusing entry to travellers with links to serious and organised crimes.

ACP - EU MIGRATION ACTION CLOSING EVENT

PIDC attended this funded event in Brussels to advocate for Members' interests and needs in the area of visa assistance that had been provided through the ACP-EU Migration Action Programme. The event was attended by 79 ACP countries and 28 EU Member States who discussed outcomes of the Programme and explored areas for further collaboration on migration and development issues. Significant outcomes from the meeting include:

- a) recognition of the importance of PIDC as a regional body in contributing to building the capacity of Pacific Island Countries and Territories;
- b) the wrapping up of the capacity building activity between PIDC and ACP-EU Migration Action; and
- c) the development of useful Good Practices Publication that PIDC can look to use as a resource.



PACIFIC LABOUR MOBILITY ANNUAL MEETING (PLMAM)

The Secretariat attended the 2019 PLMAM in October 2019 in Auckland New Zealand to ensure the role and visibility of PIDC was maintained in this important area. Supporting seasonal labour and enhancing labour mobility to support Pacific Islands' economic development will continue to be an area of interest to PIDC and the Secretariat due to the significant gains that Pacific Island Countries and Territories can potentially obtain through these various schemes. Significant outcomes include recognising the creation of intraregional mobility as pillars for sustainability where it was reiterated that any new institutional frameworks to support regional labour mobility should build on existing commitments, and be based on a clear understanding of the current regulatory environment.



MARITIME DOMAIN AWARENESS MEETING

The Secretariat attended the third Pacific Maritime Domain Awareness Meeting hosted by the Department of Home Affairs of Australia and the Government of Fiji from 11-13 September 2019 in Cairns, Australia. The meeting was attended by 43 delegates from 15 Pacific Islands Forum member states, associate member states and Timor-Leste, as well as regional enforcement organisations and observers from Japan and Canada.

The meeting has seen a significant increase in law enforcement understanding of the marine environment and what is occurring in this important space. Significant outcomes include:

- a) the recognition of the important role played by PIDC in the maritime space;
- b) the need to better map out existing maritime capabilities for all border enforcement, humanitarian and search and rescue agencies; and
- c) the need for more formal recognition of these relationships through the PIFS Leaders' mechanisms.

KA A 2:

POLICY AND REGULATORY FRAMEWORKS

KEY ACHIEVEMENTS

PIDC has continued to support Members strengthen their policy and regulatory frameworks by providing support through:

1. The **immigration legislation modernisation programme** with technical assistance provided to Federated States of Micronesia, Tonga and Samoa;
2. The **immigration SOP Support programme** with technical assistance provided for Kiribati, Republic of the Marshall Islands, Tonga and Samoa;
3. Review of existing **Model PIDC Code of Conduct for Immigration Agencies** with the support of Samoa; and
4. Provision of **Strategic Planning technical support** to Kiribati.

FEDERATED STATES OF MICRONESIA (FSM) LEGISLATION REVIEW MISSION

TONGA LEGISLATION REVIEW

The Secretariat coordinated in-country consultations during the week beginning 22 July 2019 under the PIDC legislation modernisation programme. Further assistance was initially requested to support the legislative drafting process although it has been put on hold as there was a change of leadership within the immigration department coupled with a change in national priorities due to COVID-19. Significant outcomes include:

- a) completion of review of FSM Immigration Legislation review;
- b) development of draft Drafting Instructions; and
- c) request submitted from FSM for legislative drafting support.

Additional technical support was provided to Tonga to review its Passport Act in September 2019 through a one week in-country mission to engage with Stakeholders. This support built upon initial work that had been undertaken by IOM and PIDC in reviewing the Tonga Immigration Act in the 2018/2019 Financial Year as part of Phase One of this project. Significant outcomes include completion of Passport Act Review to be advanced with Tonga Immigration.



SAMOA LEGISLATIVE DRAFTING SUPPORT

PIDC provided one week in-country technical support through an immigration expert for the Samoa Immigration Legislation Review Team and the Attorney General of Samoa Legislative Drafting Team immediately after RAM 2019. This work was built upon technical assistance provided to Samoa in the 2018/2019 Financial Year to review its Immigration legislation.

Significant outcomes include the completion and additional review by PIDC of the first draft of the Samoa Immigration Bill drafted by the Samoa Attorney General's Office. The Bill has been finalised through Stakeholder consultations and submitted to Samoa's Parliament for enactment.



STANDARD OPERATING PROCEDURES SECONDMENT PROGRAMME

The Secretariat organised in August 2019 a Standard Operating Procedures Secondment for five executive officers from four PIDC Members as outlined in the AWPB (Kiribati, Republic of the Marshall Islands, Samoa, and Tonga). PIDC provided technical support with two experts (immigration and legal) to assist with the substantive issues and procedural issues to ensure the draft SOPs could be incorporated by the secondees into their legal frameworks upon return to country. Each Officer worked to adapt the text of the Model PIDC SOPs for their national priority areas and also was tasked to develop an implementation plan. This was a very effective means of delivering this type of capacity building and PIDC will look to replicate this small group approach. Significant outcomes include:

- (a) the development of a number of draft SOPs for each of these PIDC Members in their identified national priority areas; and
- (b) the review of the PIDC Model SOP provisions in several key areas to include national experiences from participating Members.

KIRIBATI STRATEGIC PLANNING SUPPORT

Following RAM 2019, the Secretariat coordinated an in-country mission to support Kiribati Immigration develop a Strategic Plan. This work followed up from a regional Strategic Planning Workshop hosted by PIDC and Tonga in the previous financial year in Nukualofa. PIDC funded a planning expert to travel in-country to support Kiribati Immigration develop its Strategic Plan text. Significant outcomes included the revision of the existing Kiribati Strategic Plan; and its possible use as a template for other PIDC SIS Members to consider adapting as appropriate.



KAA 3:

INFORMATION AND INTELLIGENCE MANAGEMENT

KEY ACHIEVEMENTS

Supporting PIDC Members to secure their borders is a fundamental role of the organisation. Information sharing plays a crucial role in the provision of this support allowing Members to strengthen decision making processes for border control and law enforcement interventions. On that basis, PIDC continued to strengthen its existing products and services to Members through:

- a) Hosting of a **regional workshop to strengthen capacity of PIDC national contact points**;
- b) Supporting the **PIDC Information Sharing Working Group (ISWG)** in its two meetings to advance implementation of the PIDC Memorandum of Arrangement on Information Sharing and identify additional collaborative activities;
- c) Facilitating **sharing of information** and supporting Members to share law enforcement immigration information under the **Regional Memorandum of Arrangement on Information Sharing**; and
- d) Development of **research and intelligence products** for use by Members and partner organisations.



PIDC INFORMATION AND INTELLIGENCE NETWORK

The Secretariat continues to support the PIDC Information and Intelligence Network with:

- a) Monthly Intelligence Reports disseminated;
- b) PIDC Alerts System and Profiling Group Communications supported; and
- c) Requests for further information regarding PIDC activities and the Members supported.

PIDC as a trusted regional immigration focal point continues to support the dissemination of sensitive information to support border and compliance activities for Members and partner organisations.

PIDC PROFILING GROUP COMMUNICATION SUMMARY

During this reporting period the PIDC Profiling and Intelligence Support Group continued to share information for law enforcement purposes. Since the establishment of the Profiling group in 2018, there has been a significant increase in the sharing of information between Members. There was a decrease in reporting during the reporting period however from the previous financial year mainly due to COVID-19 and the introduction of international travel restrictions.

PIDC INTELLIGENCE ACTIVITY SUMMARY

PIDC Intelligence Products	July 2019 – June 2020
PIDC Intelligence Bulletins	7
PIDC Alerts	14
Coronavirus Travel Restriction Alerts	5

The Secretariat coordinates the gathering of intelligence reports across the membership and the subsequent analysis of these reports to develop monthly immigration intelligence bulletins and alerts for members and partner agencies in the Asia/Pacific region. The monthly immigration intelligence bulletin consolidates information obtained from members and open source material to provide Members with information on trends of irregular people movement throughout the Pacific. PIDC Alerts are operational documents that are circulated to a target audience either bilaterally or multilaterally to advise of a specific issue.

PIDC REGIONAL NATIONAL CONTACT POINTS WORKSHOP

PIDC hosted a regional NCP Workshop in Samoa from 17-21 February 2020 attended by 19 PIDC Member representatives and 12 representatives of regional and international organisations. (Full report contained above)

INFORMATION SHARING WORKING GROUP

To strengthen PIDC Members' national capacity to manage law enforcement and border security, PIDC agreed in 2016 to establish a Working Group to strengthen information sharing (ISWG) chaired by the Secretariat consisting of Australia, New Zealand, Fiji, and regional representatives Palau (Micronesia), Vanuatu (Melanesia), Samoa (Polynesia), and Tuvalu (Small Island States). During the reporting period, the ISWG met in Apia in November 2019 and February 2020 on the fringes of the PIDC National Contact Points Workshop. Key outcomes from the February ISWG 2020 meeting included:

- a) provision of updates on implementation of information sharing activities endorsed by Members at the 2019 Regular Annual Meeting;
- b) acknowledgement of:
 - i. the valuable work done to organise the inaugural NCP workshop training programme to promote information sharing within the PIDC membership; and
 - ii. the value of the inaugural NCP workshop as it established protocols and governance structures around its information sharing network;

- c) agreement to promote the APAN information sharing system as a secure platform that should be supported by the PIDC for its flexibility in customer use and more importantly its functionality to meet the reporting requirements and needs of PIDC members; and
- d) agreement for the need to train all PIDC NCPs on governance and reporting protocols including the use of the communication platforms.

ALL PARTNERS ACCESS NETWORK SYSTEM (APAN)

APAN as a secure communication system is currently being integrated into PIDC processes. The PIDC Board in October 2019 agreed to endorse the use of APAN for PIDC. Significant training on the APAN System was provided during the NCP Workshop in February 2020 resulting in the development of initial Request For Information (RFI) and Response Templates and procedures, a PIDC APAN Site file structure, an accreditation and registration process, and a secure alerts notification process. The Secretariat and ISWG agreed to continue working with JIATFW to finalise this work prior to the 2020 RAM with the Secretariat tasked to support the APAN roll out to Members. However, this work was side-tracked due to the significant areas of new work required from the Secretariat due to COVID-19.

ACP - EU MIGRATION ACTION CLOSING EVENT

The Secretariat has been providing direct national support to strengthen immigration data collection using an Excel based PIDC Enforcement Data Collection Tool (PEDCT) developed in partnership with Statistics New Zealand in 2017/2018. Activities for the 2020/2021 financial year were planned for Solomon Islands, Palau, Federated States of Micronesia and an additional country pending availability of resources.

Unfortunately, this work has been impacted by the resignation of the Office Manager Mr. Sachindra Singh who has been responsible for implementing this programme and the Secretariat is working to identify a replacement Trainer.

The Secretariat continues to explore possible avenues for the continued roll out of the PEDCT to Solomon Islands, Palau and FSM although COVID-19 responses are currently the main national priority.

PROFILING GROUP WORKING GROUP

Information Sharing between PIDC Members continues to increase through the Profiling Group with the Secretariat now developing a database for analysis and research purposes.

NATIONAL IMMIGRATION DATA COLLECTION SUPPORT

PIDC continues to focus on the development of immigration specific information products and resources that support and strengthen the decision making of PIDC Members at all levels. While the PIDC Model Legislation, Model Standard Operating Procedures and Model Code of Ethics provide 'best practice' tools that Members can adapt as required, additional support was developed for the executive staff of PIDC Members to strengthen decision making, planning and development of organisational priorities.

Four key products that the Secretariat has worked on with technical experts during the reporting period are described below. These reports will be completed in the next financial year and disseminated for Members and stakeholders to use.

Research	Description
PIDC Immigration Policy Framework for Immigration Decision Makers in the Pacific	Develop a migration policy framework as a PIDC knowledge resource to identify key immigration policy drivers for Pacific Island Countries and Territories
PIDC Model National Immigration Strategic and Operational Framework	Develop a National Immigration Strategic and Operational Framework for Members to adapt as may be necessary
PIDC Migration Trend Analysis in the Pacific Islands Region	Identify Migration trends that may impact the PIDC Membership
PIDC Report on Strengthening Immigration Primary Line Operations in Small Pacific Island Countries and Territories	Identify a number of best practices relevant to PIDC Members to strengthen primary line management at Ports of Entry in Pacific Island Countries and Territories

KA A 4:

INSTITUTIONAL STRENGTHENING AND CAPACITY AND CAPABILITY DEVELOPMENT

KEY ACHIEVEMENTS

Supporting PIDC Members to build the capacity of their organisations is a primary objective of the organisation. PIDC continues to undertake this work in partnership with other national and regional law enforcement organisations that support border management operations or combat transnational organised crime. During the reporting period, PIDC:

- a) Developed and launched in partnership with the University of the South Pacific the **Online Postgraduate Diploma in Border Security** in January 2020;
- b) Hosted a **regional workshop to strengthen capacity of PIDC national contact points** in February 2020;
- c) Developed a training package for the PIDC Model Code of Conduct for Immigration Officers; and
- d) Supported the Department of Home Affairs of Australia **joint Customs and Immigration Vessel Search and Investigation training programme as part of the IBCP skills development programme**



USP POSTGRADUATE DIPLOMA PLANNING SESSION

PIDC in partnership with the University of the South Pacific commenced the Postgraduate Diploma in Border Security in January 2020. The Secretariat provided support to USP for the development of the curriculum and course materials in mid to late 2019 and provided assistance to Officers seeking to enrol. Very positive feedback has been received regarding this activity and there are now discussions with USP regarding possibly expanding the course to a full Masters programme. (Full Report discussed above)

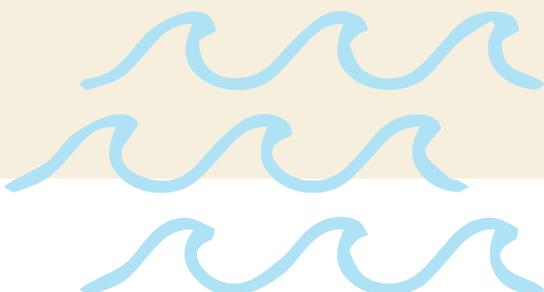
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INTERNATIONAL BORDER COOPERATION PROGRAMME (IBCP)

The Department Home Affairs in coordination with the Secretariat worked together to coordinate the successful delivery of its International Border Cooperation Programme (IBCP). In December 2019, the Secretariat successfully supported the coordination of the DIBP joint Customs and Immigration Vessel Search and Investigation training programme as part of the IBCP skills development programme for the 2019/2020 financial period. Seven immigration officers from the Cook Islands, Fiji, French Polynesia, Nauru, Solomon Islands, Tonga and Palau were selected to participate in this training programme.

PIDC Members have continued to benefit from the participation of their officers in this specialist course as it is the only available regional training platform that brings together immigration and customs officers to participate in a specialist vessel search investigation course which majority of our immigration officers have never been exposed to. Participants have expressed how the joint training programme has been valuable as it provided officers with a better understanding of customs investigation methods and a better appreciation of the work that customs undertake in vessel searches. The course exposed them to new investigation techniques that they could use in their respective operations across the region but more importantly strengthened Members' border management capacity.



PIDC MODEL CODE OF ETHICS

PIDC reviewed the Model PIDC Code of Ethics during the reporting period to provide a regional resource for Members to adapt as appropriate when seeking to update/introduce a Code of Ethics. Working with Samoa Immigration to advance this work, the Secretariat developed a revised PIDC Model Code of Conduct for Immigration Officers and developed model training material to provide resources for a possible internal training workshop. Resources developed include:

- Training PowerPoint Presentation;
- Training Workshop guide for facilitators; and
- Training Workshop guide for participants.

SECRETARIAT HUMAN RESOURCES REPORT

During the reporting period a significant amount of work was undertaken in this area. The Secretariat was required to manage:

- a) Renewal of employment contracts for Head of Secretariat and Deputy Head of Secretariat as agreed to by the Board in its 2019 meeting in Kiribati;
- b) The resignation of Office Manager Sachin Singh and recruitment of a replacement; and
- c) Undertaking a HR Review of the Secretariat as required by PIDC Regulations.

The resignation of Sachin in late August 2019 was due to personal commitments in Fiji and had a significant impact on Secretariat activities given Sachin's many years of service with the Secretariat. In January 2020, Ms. Seremana Titoko from Fiji was recruited as the new Office Manager. Before joining the Secretariat, Ms. Titoko worked as a Finance and Administrative Officer at the Pacific Islands Forum Secretariat (PIFS) bringing more than 10 years work experience in finance and office administration both at PIFS and the Private Sector.

CONSULTANT FOR HR AND SALARY REVIEW

The PIDC Board in June 2019 in discussing treatment of staff performance assessment processes, COLDA and inflation payments, and noting that under the PIDC Foundation Documents, a review of the PIDC Salary scale was required to be carried out every three years, endorsed the recruitment of a Human Resource Consultant to undertake a review exercise in 2020. Specific activities listed in the Terms of Reference included:

- a) Review of the current PIDC salary scale including where necessary comparisons of CROP and non-CROP agencies;
- b) Development of a process to determine how annual inflation can be factored into remuneration and appropriate timelines (either January to December or July to June);
- c) Identify and where necessary calculate staff back-pay since 2016 for current employees; and
- d) Review of the current performance processes.

The HR Review was completed in June 2020 and was presented to the Board and Members for consideration. The Board with Members' endorsement at the 2020 Special General Meeting tasked the HR Committee and Secretariat to review the recommendations and develop an implementation plan for considering the recommendations.

RENEWAL OF HEAD OF SECRETARIAT AND DEPUTY HEAD OF SECRETARIAT CONTRACTS

The contracts for both the HoS and DHoS were renewed in 2019 following due process.



FINANCIAL STATEMENTS

STATEMENT OF INCOME AND EXPENDITURE

ANNUAL REPORT
JULY 2019 -
JUNE 2020

Pacific Immigration Development Community

For the year ended 30 June 2020

Income	2020	2019
Donor contribution - Australia	873,794	942,512
Donor contribution - New Zealand Immigration	305,551	345,713
Donor contribution - New Zealand MFAT	665,903	670,200
Host country support	86,122	86,990
Member contributions	106,433	95,222
Other income	1,123	-
Total Income	2,038,926	2,140,637
Expenses	2020	2019
Bank fees and charges	(2,399)	(1,258)
Cleaning contracts	(1,708)	(2,152)
Communication costs	(27,620)	(20,729)
Consultant	(109,038)	(119,283)
Depreciation expense	(37,584)	(34,507)
Employee remuneration	(570,838)	(666,393)
Equipment leasing/rental	(8,100)	-
Event costs	(30,620)	(51,100)
General expenses	(1,511)	(5,435)
ICT expense	(11,316)	(6,362)
Insurance	(13,414)	(24,267)
Interpreter services	-	(1,040)
Member USP sponsoring fees	(56,369)	-
Minor equipment and furniture	(10,660)	-
Office consumables	(24,579)	(20,662)
Other professional services	(158,454)	(69,696)
Property costs	(65,829)	(66,009)
Publishing and printing	(4,699)	(9,178)
Recruitment and repatriation expenses	(28,090)	-
Travel costs	(389,796)	(867,421)
Utilities	(23,058)	(23,926)
Total Expenses	(1,575,683)	(1,989,418)
Surplus	463,242	151,219
Realised exchange currency		
Realised currency (losses)/gains	(137,411)	(56,312)
Net Surplus	325,831	94,907

STATEMENT OF FINANCIAL POSITION

Pacific Immigration Development Community

As at 30 June 2020

Assets	2020	2019
Current Assets		
Cash at bank	1,521,281	375,737
Receivables and prepayment	741,662	135,268
Total Current Assets	2,262,943	511,005
Non-Current Assets		
Property and equipment	93,445	102,489
Total Non-Current Assets	93,445	102,489
Total Assets	2,356,388	613,494

Liabilities and Equity	2020	2019
Liabilities		
Current Liabilities		
Payables and other liabilities	151,905	387,092
Deferred income	1,652,251	-
Total Current Liabilities	1,804,156	387,092
Total Liabilities	1,804,156	387,092
Contributed equity		
Members contribution fund	169,872	169,872
General fund	382,360	56,529
Total Contributed equity	552,232	226,401
Total Liabilities and Equity	2,356,388	613,494

STATEMENT OF CHANGES IN EQUITY

Pacific Immigration Development Community

For the year ended 30 June 2020

Equity	2020	2019
Opening Balance	226,401	131,494
Increases		
Net surplus for the period	325,831	94,907
Total Increases	325,831	94,907
Total Equity	552,232	226,401

STATEMENT OF CASH FLOWS

Pacific Immigration Development Community

For the year ended 30 June 2020

Cash Flows from Operating Activities	2020	2019
Cash receipts from donors and members	1,329,146	2,440,981
Payments to suppliers and employees	(183,645)	(2,223,134)
Cash receipts from other operating activities	325	-
Total Cash Flows from Operating Activities	1,145,826	217,847

Cash Flows from Financing Activities	2020	2019
Subs in advance	-	5,176
Total Cash Flows from Financing Activities	-	5,176
Net Cash Flows	1,145,826	223,023

Cash Balances	2020	2019
Opening cash balance	375,737	152,714
Closing cash balance	1,521,563	375,737
Movement in cash	1,145,826	223,023

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