



**Pacific Immigration Development Community
2021/22 Board Meeting 2 (Teleconference)
12 and 14 April 2022, Apia, Samoa**

**Provisional Agenda (All dates and times are based on Apia time where the
Secretariat's Office is located)**

*Board members are reminded of their duty to declare any direct or indirect pecuniary interest
which may relate to matters under discussion.*

| No. | Day/Time (Samoa Time) | Item | Responsibility |
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| | Day One: 12 April | Day One: Tuesday | |
| 1. | 12.00 – 12.10pm (10 minutes) | Opening of meeting, welcome, meeting business and matters arising | Chair and Secretariat |
| 2. | 12.10 – 12.40pm (30 minutes) | PIDC Board Committee Meetings: a) Governance Committee (i) PIDC governance update | Committee Chairs and Secretariat |
| | 12.40 – 01.40pm (1 hr) | b) Audit and Risk Committee (i) PIDC Financial Update (ii) Revised Work Plan and Savings | |
| | 01.40 – 2.40pm (1hr) | c) Human Resource Committee (i) PIDC Recruitment and Staffing Needs | |
| | Day Two: 14 April | Day Two: Thursday | |
| 3. | 12.00 – 01.30pm (1hr 30 mins) | Results Management Suite Output 4: Internal governance and running functioning organisation, including Secretariat, Board and Annual Conference meets the needs of members. a) Secretariat Activity Update b) Financial Update c) Members Contribution Fund Update d) PIDC Recruitment and Staffing Needs | Chair/ Secretariat/ Open Discussion |
| 4. | 01.30 – 02.00pm (30 minutes) | PIDC Board Committee Updates – Committee Chairs will be invited to report on their meetings and issues discussed noting that the actual recommendations will be tendered to guide Board discussions during the specific Agenda Items. a) Human Resource Committee b) Audit & Risk Committee c) Governance Committee | Committee Chairs |
| | 02.00-02.30pm | LUNCH BREAK | |
| 5. | 02.30 – 03.00pm (30 minutes) | Results Management Suite Output 1: A centre for advice, research, information sharing and analysis on relevant immigration issues a) PIDC Legislation Review Programme Update b) PIDC Research on PICT COVID-19 Immigration Border Control and Reopening of Borders | Secretariat/ Open Discussion |
| 6. | 03.00 – 03.20pm (20 minutes) | Results Management Suite Output 2: A regional coordination point for immigration, liaison, advocacy & representation and agenda setting a) Pacific COVID-19 Vaccination Certificates for Cross Border Travel Technical Working Group Update b) Partnership Initiatives: Declaration of Partnership Update (OCO, PICP & PIDC) c) PACER-Plus Secretariat d) Pacific Fusion Centre | Secretariat/Open Discussion |
| 7. | 03.20 – 04.00pm (40 minutes) | Results Management Suite Output 3: A programme of immigration capacity building a) COVID-19 Support Programme Update b) PIDC Training Curriculum Programme Update c) PIDC Regional Strategic Plan Support Programme d) USP Academic Programme Update | Secretariat |

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| | | e) Australia Border Fundamentals Course Update f) Hakili Matagi Update | |
| 8. | 04.00 – 04. 10pm <i>(10 minutes)</i> | PIDC Strategic Plan 2022 -24 | Secretariat/Open Discussion |
| 9. | 04.10 – 04.20pm <i>(10 minutes)</i> | 2022 Regular Annual Meeting Planning | |
| 10. | 04.20 – 04.30pm <i>(10 minutes)</i> | Other Business | Chair/Open Discussion |
| | 04.30 – 05.00pm | AFTERNOON TEA BREAK <i>(Time for drafters to finalise Outcome Documents)</i> | |
| 11. | 05.00 – 05.30pm <i>(30 minutes)</i> | Review Recommendations | Open Discussion |
| 12. | | Meeting Closes | Chair |

Meeting Zoom Link:

<https://us02web.zoom.us/j/83961774164?pwd=Z3dzQys3WGNaM1q5VFISRTdTbmQ3Zz09>

Meeting ID: 839 6177 4164

Passcode: 272637