



**Pacific Immigration Development Community  
2021/22 Board Meeting One (Virtual Meeting)  
2 & 3 December 2021, Apia, Samoa**

**Provisional Agenda (All dates and times are based on Apia time where the  
Secretariat's Office is located)**

*Board members are reminded of their duty to declare any direct or indirect pecuniary interest  
which may relate to matters under discussion.*

No.	Day/Time (Samoa Time)	Item	Responsibility
	<b>Day One: 2 December</b>	<b>Day One: Thursday</b>	
1.	<b>12.00 – 12.10pm (10 minutes)</b>	<b>Opening of meeting, welcome, meeting business and matters arising</b>	Chair and Secretariat
2.	<b>12.10 – 12.40pm (30 minutes)</b>	<b>PIDC Board Committee Meetings:</b> <b>a) Governance Committee</b> (i) RAM Approved Governance Amendments Update	Committee Chairs and Secretariat
	<b>12.40 – 01.40pm (1 hr)</b>	<b>b) Audit and Risk Committee</b> (i) Audit Report (ii) Financial Update	
	<b>01.40 – 2.40pm (1hr)</b>	<b>c) Human Resource Committee</b> (i) Secretariat Staffing (HoS & Deputy HoS)	
	<b>Day Two: 3 December 2021</b>	<b>Day Two: Friday</b>	
3.	<b>12.00 – 01.30pm (1hr 30 mins)</b>	<b>Results Management Suite Output 4: Internal governance and running functioning organisation, including Secretariat, Board and Annual Conference meets the needs of members.</b> a) Secretariat Activity Update b) Financial Update c) Audit Report	Chair/ Secretariat/ Open Discussion
4.	<b>01.30 – 02.00pm (30 minutes)</b>	<b>PIDC Board Committee Updates</b> – Committee Chairs will be invited to report on their meetings and issues discussed noting that the actual recommendations will be tendered to guide Board discussions during the specific Agenda Items. a) Human Resource Committee b) Audit & Risk Committee c) Governance Committee	Committee Chairs
	<b>02.00 - 02.30pm</b>	<b>LUNCH BREAK</b>	
5.	<b>02.30 – 03.00pm (30 minutes)</b>	<b>Results Management Suite Output 1: A centre for advice, research, information sharing and analysis on relevant immigration issues</b> a) PIDC Legislation Review Programme Update b) PIDC SOP Strengthening Programme Update c) Research - Regional Advanced Passenger Information Opportunities Report d) Research - PICT COVID-19 Immigration Border Control and Reopening of Borders e) PIDC Law Enforcement Intelligence Update	Secretariat/ Open Discussion
6.	<b>03.00 – 03.40pm (40 minutes)</b>	<b>Results Management Suite Output 2: A regional coordination point for immigration, liaison, advocacy &amp; representation and agenda setting</b> a) PIFS FOC Sub-Committee on Regional Security (FSRS) b) Pacific Islands Forum Working Groups (i) PHP – C – TWG on Pacific COVID-19 Vaccination Certificates for Cross Border Travel Technical; (ii) TWG to develop a Regional TNOC Disruption Strategy; and (iii) TWG on Climate Change Mobility c) Inter-State Consultation Mechanisms on Migration (ISCM) Update	Secretariat/Open Discussion

		d) Joint Heads of Pacific Security (JHOPS) Meeting e) Partnership Initiatives: Declaration of Partnership Update (OCO, PICP & PIDC) f) IOM, UNODC and UNHCR Regional Programmes and Initiatives Update	
7.	<b>03.40 – 04.10pm (30 minutes)</b>	<b>Results Management Suite Output 3: A programme of immigration capacity building</b> <ul style="list-style-type: none"> <li>a) PIDC Regional Training               <ul style="list-style-type: none"> <li>(i) PIDC Regional Training for Intelligence Managers</li> <li>(ii) PIDC Regional Leadership Training</li> <li>(iii) PIDC Train the Trainers Programme</li> </ul> </li> <li>b) COVID-19 Support Programme Update</li> <li>c) USP Academic Programme Update</li> <li>d) National PIDC Training Curriculum Nationalisation Programme</li> <li>e) National PIDC Regional Strategic Plan Programme</li> <li>f) Australia Border Fundamentals Course Update</li> <li>g) Hakili Matagi Update</li> </ul>	Secretariat
8.	<b>04.10 – 04.20pm (10 minutes)</b>	<b>PIDC Strategic Plan 2022 -24 Development Update</b>	Secretariat/Open Discussion
9.	<b>04.20 – 04.30pm (10 minutes)</b>	<b>Other Business</b>	Chair/Open Discussion
	<b>04.30 – 05.00pm</b>	<b>AFTERNOON TEA BREAK</b> <i>(Time for drafters to finalise Outcome Documents)</i>	
10.	<b>05.00 – 05.30pm (30 minutes)</b>	<b>Review Recommendations and Decisions</b>	Open Discussion
11.		<b>Meeting Closes</b>	Chair