



Pacific Immigration Development Community

PIDC Regional Profiling and Intelligence Support Group Terms of Reference

Background

At the 2018 Pacific Immigration Development Community (PIDC) Regular Annual Meeting, Members endorsed the establishment of a Profiling Network and tasked the Information Sharing Working Group (ISWG) to finalise the draft Terms of Reference for Members to consider and endorse at their next meeting.

1. Goal

- a. Strengthen primary line decision making and targeting through real time sharing and use of secured tactical and operational immigration information to enhance PIDC Members' capacity to target, combat and disrupt criminal networks in the Pacific Region.

2. Objectives

- a. In recognition of PIDC efforts to strengthen information sharing between Members and partner organisations through the signing of the PIDC Memorandum of Arrangement in 2018, the **PIDC Regional Profiling and Intelligence Support Group** (PIDC Profiling Group) has been established to provide a regional platform to:
 - i. support the secure and sustained real time sharing of immigration information between Members and partner organisations to **support tactical and operational decision-making**;
 - ii. ensure shared information where appropriate is **communicated to frontline immigration officers** in order to support tactical and operational decision-making; and
 - iii. assist PIDC Members where appropriate by providing information to support **profiling and intelligence activities** at the national level.

3. Approach

- a. The **PIDC Profiling Group** supported by the Secretariat will serve as a regional platform to:
 - i. exchange real-time information, intelligence, alerts, views, experiences, and analysis between immigration officers to support tactical and operational decision-making; and
 - ii. coordinate regional targeting campaigns or operations.
- b. The PIDC Profiling Group will support the **National Contact Points Network**¹ which has been established under the MoA to facilitate the sustained sharing of information between Members. While the National Contact Points Network will remain the central focus of information sharing between PIDC Members, the PIDC Profiling Group will focus primarily on real time sharing of time sensitive tactical and operational information.
- c. The PIDC Profiling Group is to be made up of national representatives of Member Countries nominated by PIDC National Administrators and registered through the PIDC Secretariat according to an agreed process.

¹ The National Contact Points Network has been established under the MoA to facilitate formal information sharing processes between Members. This Network is the primary mechanism for communication but is not intended primarily for real time sharing of time-sensitive tactical information that needs to be brought to the attention of border officers.

- d. The Secretariat to enhance information sharing processes by developing:
 - i. data entry templates;
 - ii. protocols for entry of logs;
 - iii. common glossary of relevant immigration terms; and
 - iv. guidelines/training for information sharing and a training package for information system to be used.
- e. PIDC to assist Members establish a national profiling function linked to the PIDC Profiling Group through national representatives to support domestic use of intelligence and profiling to screen arriving passengers for potential law enforcement threats.
- f. The proposed system to support secure communication for the PIDC Profiling Group will be agreed upon by Members.
- g. Where more formal sharing of information is required, PIDC Members will utilise the National Contact Points Network established under the PIDC Memorandum of Arrangement.

4. Membership

- a. The PIDC Profiling Group will consist of at least one nominated operational representative from each PIDC Member. Members are to consider selecting operational officers or those with close working links to national ports of entry.
- b. To become a Member of the PIDC Profiling Group, each representative will be provided at the minimum introductory training on the PIDC Model Information Security Classification System and further training as agreed to by Members.

5. Coordination

- a. The PIDC Profiling Group will coordinate activities through regular meetings (either face to face or online according to resources) to:
 - i. strengthen information sharing processes;
 - ii. develop where appropriate law enforcement threat indicators;
 - iii. coordinate targeting campaigns and information collection operations; and
 - iv. identify latest relevant trends and indicators in border control activities and operations.
- b. The Secretariat as Administrator will facilitate the sharing of information and follow up on information requests as may be required.

6. Resourcing

- a. Members will look to develop simple pragmatic national profiling solutions. Where required, the Secretariat will seek to coordinate the provision of support with partner law enforcement stakeholders and larger PIDC Members. PIDC Profiling Group meetings will be held according to priorities and resources available.

7. Reporting

- a. The Secretariat will prepare an annual report to the PIDC Regular Annual Meeting regarding the activities of the PIDC Profiling Group.
- b. A representative of the PIDC Profiling Group will attend the ISWG meetings to provide regular reports and recommendations on activities undertaken to support the PIDC Memorandum of Arrangement.



Proposed

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Functions and Structures

Entity	Structure	Function	Financial Implications and Comments
Profiling Group National Representative	At the minimum, one immigration officer linked to national compliance and enforcement operations. Members are to consider selecting operational officers or those with close working links to national ports of entry.	Facilitate information exchange with the PIDC Profiling Group to support national and regional immigration compliance and enforcement activities. Ensure information is made available to support national profiling and intelligence functions (as they are being developed if yet to be established).	PIDC has established a group of officers that have been provided preliminary training on profiling that are already sharing information. (Further training is required for both existing and new PIDC Profiling Group National Representatives which can be delivered online or through a regional workshop).
Profiling Officer/ Section (Can be same entity as National Representative)	The Profiling Officer/ section (where not yet established) can be established initially as an informal structure where specific officers are tasked to undertake the profiling function. In larger organisations the profiling function can be tasked to a group of officers (a taskforce for example) or a section. This approach ensures that there are no new resources required. All that is required is to build the capacity of existing officers to share information and use information received through the regional Group, from partner organisations and the Secretariat. This work can be done through the support of New Zealand's PRIIP training with Secretariat support and additional project targeted secondments.	Provide regular information for primary line briefings based on national and regional information and intelligence sources.	Officers need to be tasked at national level to provide regular briefings to primary line regarding recent trends, alerts, and possible indicators. - Secretariat to develop simple guide and checklist of responsibilities. Finance: National Profiling functions to be established through either Secretariat funded training provided to support New Zealand PRIIP training; and two annual secondments identified by the Secretariat and PRIIP. - Further activities to be agreed by Members at PIDC Regular Annual Meeting.

<p>PIDC Profiling Group</p>	<p>Group of National representatives sharing real time immigration information to support tactical and operational law enforcement and border management activities (the group has already received preliminary training that can be built upon).</p> <p>The PIDC Profiling Group to be made up of at least one National Representative preferably an operational immigration officer (with close links to national ports of entry) from each PIDC Membership authorised to share information and responsible for: (a) communicating current indicators, cases and trends to the primary line; and (b) sharing relevant cases to the Group.</p>	<p>The PIDC Profiling Group is to be tasked to exchange real time information, views, experiences, and analysis to support tactical and operational decision making.</p> <p>Some key activities of the group can also include:</p> <ul style="list-style-type: none"> a) supporting individual PIDC Members to develop the national profiling function appropriate to their environment and resources; b) developing and maintaining a set of PIDC Generic Indicators to support regional groups; c) identifying information and intelligence sources to be used to develop and support national and regional profiles; and d) identifying latest profiling trends and indicators in border control activities and operations; and e) coordinating PIDC Profiling Group activities and regional targeting campaigns or operations. 	<p>PIDC has already established a core group of officers provided with preliminary training on profiling that are sharing information. Further training to be provided to new PIDC Profiling Group representatives regarding information security classifications and information requests.</p> <p>- Further activities to be agreed by Members at PIDC Regular Annual Meeting.</p> <p>Finance: limited financial support required for the operations of the PIDC Profiling Group as most information exchange activities are done online.</p> <p>Resources may be required for training National Representatives and possibly the development of an electronic communication system if required.</p>
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