Agenda item 9:   **Regular Annual Meeting 2024 Planning**

Proposed Recommendations

The Board is invited to:

a) **welcome** Solomon Islands' commitment and preparation for the 2024 Regular Annual Meeting; and

b) **approve** the 2024 Regular Annual Meeting dates in June 2024.

Purpose

To seek Solomon Islands as the host country and the Boards commitment to a confirmed meeting date for the 2024 Regular Annual Meeting.

Background

2.   Following the 2023 Regular Annual Meeting in Vanuatu, Members accepted Solomon Island's offer to host the 2024 PIDC annual conference. The meeting is expected to bring together 21 Heads of PIDC Member administrations and a number of invited regional and international Observer organizations.

2024 Regular Annual Meeting Date

3.   In anticipation of a busy 2024 calendar schedule and to avoid both domestic and regional meeting clashes across the membership, Solomon Islands immigration is encouraged to consider finalising a confirmed meeting date in June 2024. PIDC has consecutively left RAM date confirmation late into the final quarter of each financial year which consequently has always caused late travel and accommodation bookings. Early confirmation of RAM meeting dates will ensure that we avoid these late bookings and to allow the Secretariat to finalise travel arrangements for all delegates months in advance of the scheduled meeting.

4.   While the Secretariat and PIDC normally schedules the RAM on the last week of June, the accepted PIDC practice has been to allow the host country priority in advising on the preferred conference date that will correctly accommodate national priorities and avoid any consecutive clashes with other national events of interest on the scheduled dates. PIDC is aware that the Solomon Islands will be holding its national elections in 2024 and any proposed dates should to be considered should ensure that it doesn't clash with their 2024 elections.

Host Country Planning Update

5.   Solomon Islands will be given the opportunity to update Board Members on preparations or internal processes already being undertaken by the Department of Immigration to host the 2024 RAM. In preparation for their hosting responsibilities, Solomon

Islands Immigration can begin considering forming a RAM 2024 Secretariat Support Group (SSG). The SSG is expected to lead in-country planning and preparations for the 2024 Regular Annual Meeting. In addition, the SSG will be the lead Solomon Islands Department of Immigration contact group working directly with the Secretariat in the lead-up to the 2024 Regular Annual Meeting.