



Provisional Agenda

Board members are reminded of their duty to declare any direct or indirect pecuniary interest which may relate to matters under discussion.

Time	Item	Responsibility
09:00-09:05 (5 mins)	1. Opening of meeting, welcome, meeting business and matters arising	Chair and Secretariat
09:05-09:30 (25 mins)	2. PIDC Board Committee Meetings: a) Governance Committee	Committee Chair
09:30-10:00 (30 mins)	b) Audit and Risk Committee (i) PIDC Financial Update and Audit Report (ii) Draft Workplan and Budget 2023-24	Committee Chair and Secretariat
10:00-10:30	Morning Tea	
10:30-11:00 (30 mins)	<i>Continue</i> (b) Audit and Risk Committee (iii) PIDC Financial Update and Audit Report (iv) Draft Workplan and Budget 2023-24	Committee Chair and Secretariat
11:00-11:30 (30 mins)	c) Human Resource Committee (i) PIDC Deputy HOS Recruitment Update (ii) PIDC Stocktake update	Committee Chair and Secretariat
11:30-12:00PM (30 mins)	3. PIDC Board Committee Updates	Committee Chairs
12:00-01:00PM (1 hour)	4. Strategic Focus Area 4: Governance and Secretariat Support. a) Secretariat Activity and Financial Update b) PIDC Annual Report 2021-22 c) Draft PIDC Workplan & Budget 2023-24	Chair/ Secretariat/ Open Discussion
01:00-02:00PM	Lunch	
02:00-03:00PM (1 hour)	<i>Continue</i> 4. Strategic Focus Area 4: Governance and Secretariat Support. a) Secretariat Activity and Financial Update b) PIDC Annual Report 2021-22 c) Draft PIDC Workplan & Budget 2023-24	Chair/Secretariat/ Open Discussion
03:00-03:30PM	Afternoon Tea	
03:30-03:45PM (15 mins)	5. RAM 2023 Board Report	Secretariat
03:45-04:10PM (25 mins)	6. Regular Annual Meeting 2023 Update	Secretariat/Vanuatu/ Open Discussion
04:10-04:25PM (15 mins)	7. Other Business	Chair/Open Discussion
04:25-04:55PM (30 mins)	8. Review Recommendations	Open Discussion
04:55-05:00PM (5 mins)	9. Meeting Closes	Chair